

RECORD OF PROCEEDINGS

Date of Meeting: September 12, 2016

Members Present: Chair Renee Bessick, Vice Chair Jim Kulig, Treasurer Robert Kirkendall, Secretary Pam Siegenthaler, Attorney Jason Murray, Stacy Jackson-Johnson, Richard Grega, Dr. Michelle Kowalski (4:11)

Members Excused: Lynn Friebel

Members Absent:

Others Present: Patty Harrelson, Nikki Harless, Kevin Goshe, Recording Secretary Amy Gosser, Ashley Coburn, Leah Taylor, Shannon Thompson, Erica Denham, Jason Kline

Others Absent:

The regular monthly Board meeting was held on Monday, September 12, 2016, in the Board Conference Room at Richland County Children Services Board. Chair Bessick called the meeting to order at 3:37 p.m. of Board members present and representing a quorum.

NEW HIRE INTRODUCTIONS

The new Board member, Richard Grega, introduced himself. Grega is an attorney who is licensed to practice law in Ohio and Michigan. He works at Richland Public Health in the Human Resources department, and has his SPHR and SHRM-SCP designations. The Board members who were present introduced themselves as well and welcomed Grega to the Board.

Harrelson introduced four (4) new RCCS employees:

- Ashley Coburn, BSCFS, is a new Kinship caseworker on Charity Hamler's team. Coburn used to be an intern here at the Agency, but was hired on full-time effective 7/28/16.
- Leah Taylor, BA, is a new Ongoing caseworker on Scott Basilone's team. She was hired on 9/8/2016.
- Shannon Thompson, BSW, is a new Ongoing caseworker on Scott Basilone's team. She was hired on 9/8/2016.
- Erica Denham is a new FSS worker. She was hired on 9/8/2016.

Coburn, Taylor, Thompson, and Denham excused themselves from the meeting at this point.

AGENDA

On a motion by Siegenthaler, seconded by Kirkendall, the Board unanimously approved the proposed agenda by all Board members in attendance.

MINUTES

One wording change was suggested on page 2.

On a motion by Kulig, seconded by Murray, the Board unanimously approved the August 8, 2016 Board meeting minutes as amended.

MINI-TRAINING

The subject of the September Board mini-training was the Royal Family Kids Camp. Foster care caseworker Jason Kline presented. At the end of July 2016 he had the opportunity to be a counselor there. The camp was held along the Mohican River. There were kids with developmental disabilities, kids with ADHD, and other kids who needed special attention. Children aged 8-12 are invited; they either are living in a foster home or have lived in a foster home. Confidentiality is very important to them. There were 19 kids there this year; they can become volunteers themselves when they turn 16. Organizations do this for our kids; it doesn't cost us anything. CitiChurch raised \$12,000 to put this on. All funds are raised through local churches for each camp. Two of the counselors are going to be licensed foster parents, and some of the counselors are going to provide respite services. Most of the boys had a really good time (Ashland University sent 4 football players one day to hang out with them). The girls had a tea party with Mrs. Ohio. Everything goes through CitiChurch (volunteers and donations). Kline was impressed with how observant the kids were; they heard and noticed everything.

Following a short video presentation, Kline excused himself from the meeting.

EXECUTIVE DIRECTOR'S REPORT

Executive Director's Report and Comments

Harrelson read thank you cards sent to the Agency and to herself from caseworker Sandy Watrous. She also read a complimentary letter from the Director of Mahoning County regarding Tim Harless and a thank you card for Edith Gilliland from the Shelter for her participation in the Great Sleep Out for Domestic Violence. Harrelson passed around cards for Harless and Gilliland, along with a retirement card for caseworker Pat Markley.

RCCS staff raised \$250 to sponsor a girls' softball team. They placed 4th out of 16 teams. Our staff picnic/softball game was canceled, since court members could not attend.

Harrelson explained some of the activities/events contained in the Executive Director's report. The pregnant mothers and drug use/addiction group consists of individuals from private and public agencies who are trying to work on this issue. Experiential Therapy involves working with kids in a different setting (moving and problem solving, as opposed to just talking). Harrelson will meet with eight other Directors on September 22nd to discuss this method. The pizza lunch that Harrelson sponsored was due to the fact that caseworkers had to prove to the state that we have a problem with opiate problems, and we managed to meet their reporting deadline. The Trauma Systems Therapy (TST) teams were also discussed. About 20% of our most-traumatized kids will have a team, but we want to make sure that we focus on the other 80% of kids as well.

On a motion by Siegenthaler, seconded by Murray, the Board unanimously accepted the Executive Director's report.

Executive Committee Report

The Executive Committee did not meet in September. No report at this time.

- In old business, all Board members present reviewed the Board terms list as presented. Terms were established based off of seats claimed and by the minutes of previous Commissioner's meetings.

On a motion by Kulig, seconded by Siegenthaler, the Board unanimously accepted the Board terms as presented, as latest appointments by the Commissioner's.

Finance Director Report

Finance Report

Goshe distributed and reported on the August 2016 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$6,273,221.56, \$2,137,897.01 in revenue, and \$743,004.26 in expenses with an ending balance of \$7,668,114.31. The ending fund balance reflects 77.0% or 9.2 months of the 2016 budget.

Goshe provided information on revenue. We did not receive our ProtectOH payment until 9/7. We are 4.9% lower than budgeted in expenses. Budget line adjustments were made that were approved at the August Board meeting. We are up in the fund balance. We will have more information at the next meeting regarding ProtectOH; Harrelson and Goshe have a meeting with that entity next week.

There was a short discussion regarding upcoming changes in health insurance. Also, Harrelson made the Board aware that the entire budget will be affected due to cuts that need to be made county-wide. There will be layoffs in Richland County; it may not be within this Agency, but the county as a whole has to reduce its expenditures.

On a motion by Jackson-Johnson, seconded by Siegenthaler, the Board unanimously accepted the August 2016 Final Financial Report.

Finance Committee Report

No report at this time.

Levy Committee Report

No report at this time.

Personnel Committee Report

- The Personnel Committee recommended approval to the full Board of changes made to the following policies: Five (5) of the six (6) changes pertained to Ohio Revised Code (ORC) language inserted into the policies. The 6th was the telecommuting policy, extending the trial period to a year.
 - POL 14-6: Grievance
 - POL 14-7: Human Research Projects Fundraising and Publicity Activities
 - POL 16-4: Child's Rights
 - POL 16-9: Foster Caregiver Assessment
 - POL 8-15: Delegation of Authority
 - POL 8-24: Telecommuting

On a motion by Murray, seconded by Siegenthaler, the Board unanimously approved the changes to policies 14-6, 14-7, 16-4, 16-9, 8-15, and 8-24 as recommended.

Services and Program Report

No report at this time.

BILLS

Payment of Agency Bills - On a motion by Kirkendall, seconded by Jackson-Johnson, the Board unanimously approved payment by signature of the Agency bills.

EXECUTIVE SESSION

The Board did not convene an Executive Session on this date.

ADJOURNMENT

On a motion by Kirkendall, seconded by Kulig, the Board moved to adjourn the meeting at 5:19 p.m.

Respectfully Submitted:

Renee Bessick, Chair

Amy Gosser, Recording Secretary