

RECORD OF PROCEEDINGS

Date of Meeting: November 14, 2016

Members Present: Chair Renee Bessick, Vice Chair Jim Kulig, Treasurer Robert Kirkendall, Secretary Pam Siegenthaler, Rick Grega, Attorney Jason Murray, Stacy Jackson-Johnson (4:06 p.m.)

Members Excused: Dr. Michelle Kowalski, Lynn Friebel

Members Absent:

Others Present: Patty Harrelson, Nikki Harless, Marsha Coleman, Kevin Goshe, Chris Zuercher, Recording Secretary Amy Gosser

Others Absent:

The regular monthly Board meeting was held on Monday, November 14, 2016, in the Board Conference Room at Richland County Children Services Board. Chair Bessick called the meeting to order at 3:37 p.m. of Board members present and representing a quorum.

NEW HIRE INTRODUCTIONS

HR Manager Zuercher introduced new hire Cindy Ogle. Ogle has prior casework experience from Marion County, so she has been able to hit the ground running. She joined Kristin Galownia's Intake team. The Board introduced themselves and welcomed Ogle to the Agency. Ogle excused herself from the meeting at this point.

AGENDA

On a motion by Siegenthaler, seconded by Murray, the Board unanimously approved the proposed agenda by all Board members in attendance.

MINUTES

On a motion by Murray, seconded by Siegenthaler, the Board unanimously approved the October 10, 2016 Board meeting minutes.

There was a brief continuation of a prior discussion pertaining to heroin usage and how addicted individuals receive treatment in the E.R. Recidivism rates were also discussed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director's Report and Comments

Harrelson reported on PCSAO and a meeting she attended recently regarding the state. They invited 13 directors from various Ohio levy counties. Chip Spinning (the Executive Director of Franklin County Children Services) pointed out that the state spends 0.08% of their budget on child welfare. He did a great job presenting the big picture. Matt Kurtz (the Director of Knox County Job & Family Services) talked about pulling down money from JFS for RMS hits. Non-levy counties can only take court-ordered cases (because they do not have the funds available for anything else).

Siegenthaler commented on the News Journal's article regarding the OhioHealth ribbon-cutting event. Harrelson gave a lot of credit to supervisor Holly Fritz, and shared some of her future plans pertaining to use of that space.

On a motion by Kulig, seconded by Grega, the Board unanimously accepted the Executive Director's report.

Executive Committee Report

- **Resolution 11-14-16-01: Resolution Formalizing & Amending Prior Board Decision Regarding Education Incentive Policy**

This resolution formalizes the prior Board decision regarding the Education Incentive policy, to repeal this policy and add the \$2.40 incentive into employee base pay (effective 12/1/2016) in order to be compliant with upcoming FSLA changes.

On a motion by Murray, seconded by Kirkendall, the Board unanimously approved Resolution 11-14-16-01 by roll call vote and signature.

Finance Director Report

Finance Report

Goshe distributed and reported on the October 2016 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$7,480,243.84, \$549,540.88 in revenue, and \$744,279.70 in expenses with an ending balance of \$7,285,505.02. The ending fund balance reflects 73.2% or 8.8 months of the 2016 budget.

Goshe provided information on revenue and expenses. The Agency received the first new capitation amount from Protect OHIO (\$137,846.85). TPP continues to

decrease. Expenditures were 4.9% lower than budgeted. The Auditor's office recommends a 4 to 6 month cushion in the fund balance in the event of an emergency.

On a motion by Kirkendall, seconded by Siegenthaler, the Board unanimously accepted the October 2016 Final Financial Report.

Finance Committee Report

All discussion items were endorsed and recommended by the Budget & Finance Committee.

- **2017 Foster Care Rates**

The recommendation is an increase of \$1.00 per day in accordance with past practice. This is increased every other year.

On a motion by Kirkendall, seconded by Kulig, the Board unanimously approved the 2017 foster care rates as presented.

- **2017 Employee Pay Range**

This was adjusted to reflect the incorporation of the \$2.40 education incentive into the base pay rates, to include adjustment of range midpoint and maximum amounts accordingly. The position of Assistant Director of Finance was also moved from classification 27 to classification 28.

On a motion by Murray, seconded by Grega, the Board unanimously accepted the 2017 employee pay range as presented.

- **2017 Health Insurance Rates**

The Agency is paying into the HSA for employees who choose the high deductible plan. This will be \$1,000 total for single coverage and \$2,500 for family coverage. Grega stated that there is a 54% increase for the county family plan and a 43% increase in the single plan. This was one of the reasons why Harrelson chose to entertain the idea of breaking from the County plan in the first place. Employees will need to exercise good judgement for their healthcare decisions. The Agency will form a Benefits Team who will meet with the Board as well periodically. Harrelson thanked Goshe and Zuercher for all of their work on this project. Kulig and the whole Board also thanked Harrelson for initiating the discussion.

On a motion by Grega, seconded by Murray, the Board unanimously accepted the 2017 health insurance rates as presented.

- **2017 Contract Obligations Approval**

We may need to contract out for legal fees. The consensus was to remove \$35,000 from the allotted \$240,000 in the budget for potential county health insurance payments and designate that amount instead for Legal Labor Relations. The Agency nurse (Renee Blankenship) will receive an extra day and additional money under the new Nursing contract.

On a motion by Jackson-Johnson, seconded by Murray, the Board unanimously accepted the 2017 Contract Obligations as amended. Grega abstained from the vote.

- **2017 Budget Approval**

Goshe took a conservative approach to the 2017 budget. Expenses exceed revenue, so this will have to come out of our reserve. There is \$50,000 built into the budget for pay increases, but this would require further Board discussion at a later date. Purchased Services are down due to the end of the Innovation and Efficiency Grant. The \$240,000 additional payments to the county health insurance fund might not be used (either at all or in its entirety), and the Protect Ohio funds might not be reduced by as much as was budgeted. The County has been considering replacing the telephone system for \$255,175. Grega stated that there is a state rate available through Cincinnati Bell of approximately \$35,000 instead. Kirkendall thanked Goshe and Miller for their hard work in preparing the budget.

On a motion by Murray, seconded by Siegenthaler, the Board unanimously accepted the 2017 budget as amended (the \$240,000 for additional payments to the county health insurance plan was reduced to \$205,000 to accommodate the \$35,000 reallocated for the Legal Labor Relations contract).

Murray excused himself from the meeting at this point (5:18 p.m.). Harrelson acknowledged Kirkendall's service to the Board of Richland County Children Services. Kirkendall stated that it has been an education for him to serve on this Board, and that finance is far different in the public environment than in the private sector. Kirkendall commended Goshe and his whole team for their work; they are on top of things both county-wide and at the state level. Kirkendall thanked the Board and everyone present.

Levy Committee Report

No report at this time.

Personnel Committee Report

No report at this time.

Services and Program Report

- **3rd Quarter PQI Report**

Kulig stated that the Services and Program Committee analyzed and agreed to recommend the 3rd Quarter PQI report. The Committee did not suggest any changes to the document following their review.

On a motion by Kulig, seconded by Grega, the Board unanimously accepted the 3rd Quarter PQI report as presented.

BILLS

Payment of Agency Bills - On a motion by Kirkendall, seconded by Siegenthaler, the Board unanimously approved payment by signature of the Agency bills.

EXECUTIVE SESSION

There was no need for an Executive Session.

ADJOURNMENT

On a motion by Grega, seconded by Jackson-Johnson, the Board moved to adjourn the meeting at 5:33 p.m.

Respectfully Submitted:

Renee Bessick, Chair

Amy Gosser, Recording Secretary