

## **RECORD OF PROCEEDINGS**

Date of Meeting: November 13, 2017

Members Present: Chair Renee Bessick, Vice Chair Jim Kulig, Treasurer Jason Murray, Secretary Pam Siegenthaler, Richard Grega, Stacy Jackson-Johnson

Members Excused: Dr. Michelle Kowalski, Deanna West-Torrence

Members Absent: Lynn Friebel

Others Present: Patty Harrelson, Nikki Harless, Kevin Goshe, Marsha Coleman, Recording Secretary Amy Gosser

Others Absent:

The regular monthly Board meeting was held on Monday, November 13, 2017, in the Board Conference Room at Richland County Children Services Board. Chair Bessick called the meeting to order at 3:33 p.m. of Board members present and representing a quorum.

### **AGENDA**

The Board removed New Hire Introductions from the agenda and added Resolution 11-13-17-01 under the Executive Committee report section. Following approval of the October meeting minutes, the Board will discuss a potential contract with the Healing Hearts organization, and then move right into the Finance Director's report and Finance Committee report in order to ensure that these topics are covered while Murray is present.

On a motion by Grega, seconded by Kulig, the Board unanimously approved the revised agenda by all Board members in attendance.

### **MINUTES**

VEBA stands for Voluntary Employee Benefits Association.

On a motion by Kulig, seconded by Jackson-Johnson, the Board unanimously approved the October 9, 2017 Board meeting minutes.

### **Healing Hearts Discussion**

There is a line in the 2018 budget for contract obligations allotting \$150,000 to assist Healing Hearts on a potential public/private/public partnership between RCCS, the Mental Health and Recovery Services Board, and Healing Hearts for short-term residential treatment

services. For now, this line in the budget will be amended to a generic allocation of funds for youth crisis stabilization services. There will be more discussion about the potential for this partnership at the December Board meeting.

## **Finance Director Report**

### **Finance Report**

Goshe distributed and reported on the October 2017 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$7,963,453.71, \$404,685.05 in revenue, and \$735,016.93 in expenses with an ending balance of \$7,633,121.83. The ending fund balance reflects 77.5% or 9.3 months of the 2017 budget.

Goshe provided information on Protect OH. There was an overpayment of these funds caused by an error at ODJFS, so our amount in November will be reduced. The intensive foster care line is higher than budgeted, but this is necessary to take care of kids.

On a motion by Siegenthaler, seconded by Murray, the Board unanimously accepted the October 2017 Final Financial Report.

## **Finance Committee Report**

### **Moving \$200,000 from Emergency Children's expense line**

Movement of these funds is done every year. The Finance Committee is requesting to move \$125,000 into the Intensive Foster Care – Purchased line and move \$75,000 to the Institutions line. This is for the current year (2017).

On a motion by Siegenthaler, seconded by Jackson-Johnson, the Board unanimously approved moving \$200,000 as recommended from the Emergency Children's expense line by all Board members in attendance.

### **2018 Holiday Schedule**

On a motion by Grega, seconded by Jackson-Johnson, the Board unanimously approved the proposed 2018 RCCS holiday schedule by all Board members in attendance.

### **2018 Board Meeting Dates**

On a motion by Grega, seconded by Jackson-Johnson, the Board unanimously approved the proposed 2018 Board meeting dates.

### **2018 Foster Care Rates**

This is historically increased every other year, and it was just raised in 2017. The proposition is for this to remain at the same rates as 2017.

On a motion by Grega, seconded by Siegenthaler, the Board unanimously approved the proposed 2018 foster care rates by all Board members in attendance.

### **2018 Employee Pay Range Assignments**

The recommendation of the Budget & Finance Committee is to increase the maximum pay rates by five cents (\$0.05) to account for longevity. This increase will be applied to every pay range except for ranges 23 & 24, which were already increased to account for this earlier in 2017. This action is undertaken in order to increase the available funds in each line, and should not be taken as a guarantee that employees will receive the associated funds.

On a motion by Kulig, seconded by Jackson-Johnson, the Board approved the proposed 2018 employee pay range assignments. Bessick, Kulig, Siegenthaler, Murray, and Jackson-Johnson carried the motion, with Grega dissenting.

### **2018 Budget Approval**

The Budget & Finance Committee is recommending approval of the 2018 budget as presented, with the service provider for crisis prevention services listed as "TBD." Murray thanked Goshe, Miller and the rest of the Finance staff for all of their hard work in developing the budget.

On a motion by Grega, seconded by Siegenthaler, the Board unanimously approved the proposed 2018 RCCS budget by all Board members in attendance.

## **BILLS**

**Payment of Agency Bills** - On a motion by Murray, seconded by Grega, the Board unanimously approved payment by signature of the Agency bills.

## **EXECUTIVE DIRECTOR'S REPORT**

### **Executive Director's Report and Comments**

Harrelson reported on the teaching homes that she visited in Toledo. She thought that these were interesting, and we are looking at developing this model here in Richland County. Several children in Agency custody are currently in this type of home. Two of them are not doing well there, though, and have run away several times.

On a motion by Siegenthaler, seconded by Kulig, the Board unanimously accepted the Executive Director's report.

## **Executive Committee Report**

### **Resolution 11-13-17-01: Resolution to Reclassify a Position**

Resolution 11-13-17-01 was proposed for purposes of reclassifying one (1) vacant Supervisor 2 position to one (1) Nurse position in pay range 28.

On a motion by Murray, seconded by Siegenthaler, the Board unanimously approved Resolution 11-13-17-01 by roll call vote and signature, with Grega abstaining from the vote due to potential interagency conflicts.

## **Levy Committee Report**

No report at this time.

## **Personnel Committee Report**

No report at this time.

## **Services and Program Report**

### **2<sup>nd</sup> and 3<sup>rd</sup> Quarter PQI Reports**

Even though FTM fidelity is down, the Family Assessment Timeliness percentages are higher. The S&P Committee recommended celebrating that fact.

On a motion by Kulig, seconded by Siegenthaler, the Board unanimously agreed to recognize staff for progress in the area of family assessment timeliness.

The Services and Program Committee recommended approval of both the 2<sup>nd</sup> and 3<sup>rd</sup> Quarter PQI reports.

On a motion by Kulig, seconded by Grega, the Board unanimously accepted the 2<sup>nd</sup> and 3<sup>rd</sup> Quarter PQI reports as recommended.

Streamlined Version: Kulig prepared a list of all of the typical discussion topics from the PQI report. The highlighted items are what is included in the streamlined report, and the committee will only review the highlighted sections unless directed otherwise. No motion is needed for the streamlined version of the report at this time.

## **ADJOURNMENT**

On a motion by Kulig, seconded by Grega, the Board moved to adjourn the meeting at 5:06 p.m.

Respectfully Submitted:

Renee Bessick, Chair

Amy Gosser, Recording Secretary