

## **RECORD OF PROCEEDINGS**

Date of Meeting: March 10, 2025

Members Present: Chair Nicole Blakley, Treasurer Bill Hope, Secretary Mary Stentz, Jerry Snay, Randy Pore, Pat Heydinger

Members Absent: Vice Chair Jim Nicholson, Bennie Allen, Judy Forney

Others Present: Tara Lautzenhiser, Kevin Goshe, Sarah Soliday, La'Shaun Reuer, Recording Secretary Amy Hackedorn

Others Absent: Nicole Foulks

The regular monthly Board meeting was held on Monday, March 10, 2025, in the Board Conference Room at Richland County Children Services. Chair Blakley called the meeting to order at 3:30 p.m. of Board members present and representing a quorum.

### **AGENDA**

On a motion by Heydinger, seconded by Pore, the Board unanimously approved the agenda as presented by all Board members in attendance.

### **MINUTES**

On a motion by Snay, seconded by Hope, the Board unanimously approved the February 10, 2025, regular Board meeting minutes.

### **EXECUTIVE DIRECTOR'S REPORT**

Lautzenhiser reported on all of the meetings that she attended. She kicked off the month of February by giving a phone interview to Aaron Hines from WMAN for his Local Talk segment. She found the phone interview format to be somewhat challenging since she prefers to speak with people in-person, but this went well overall. Lautzenhiser mentioned her virtual meeting with Alisa Grass, the Agency's new TAS (Technical Assistance Specialist). The State is going to be more involved with all child welfare agencies in Ohio moving forward, so this should be beneficial to Agency operations. Grass is going to meet with our casework staff to discuss best practices and compliance measures. Lautzenhiser met with all of the Core Team members in the month of February, and everyone is finalizing their 2025 goals. Dr. Paul McPherson from Akron Children's Hospital met with the MDT (Multi-Disciplinary Team) members at the Child Advocacy Center (CAC). Akron Children's is interested in providing the medical aspect of the CAC services. Avita is supposedly still working on obtaining the equipment that will be donated for this purpose, although Akron Children's stated that they could also potentially help with this if necessary. They would need to have a medical table and other supplies on hand in order to provide this service.

On a motion by Snay, seconded by Pore, the Board unanimously accepted the Executive Director's report.

### **Vehicle Operation Policy**

Soliday put forth proposed revisions to Section 12.2 of the RCCS Personnel Manual (Vehicle Operation Policy). The only addition is language surrounding the new dash cameras installed in Agency vehicles.

On a motion by Snay, seconded by Hope, the Board members present unanimously approved the proposed changes to the RCCS Vehicle Operation Policy.

### **Executive Committee Report**

#### **Grievance Officer Position Description**

The Board Executive Committee met on 2.20.2025 to discuss changing the DEI Officer position title in order to make sure we are in compliance with federal standards. The position will now encompass duties of the Civil Rights Coordinator and Grievance Officer.

On a motion by Pore, seconded by Snay, the Board members present unanimously approved changing the title of RCCS DEI Officer to RCCS Grievance Officer.

### **Finance Director Report**

#### **February Finance Report**

Goshe distributed and reported on the February 2025 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$7,240,069.83, \$624,014.95 in revenue, and \$1,101,139.36 in expenses with an ending balance of \$6,762,945.42. The ending fund balance reflects 45.9% or about 5.5 months of the 2025 budget.

Goshe stated that total revenue was 10.0% lower than budgeted (which is normal for this time of year), and total expenses were 2.0% lower than budgeted at the end of February. All expense lines were lower than budgeted except the Placement line (which was exactly on budget at the end of February). No contracts were signed during the month of February. The architect was here to take pictures of the existing restrooms. They will put together drawings and options for materials and submit these to us for review. Heydinger asked how much we receive from Ohio Medicaid. Goshe stated this is around \$600,000 currently. We used to receive more of this when staff would code case activity as Medicaid (because this offers a higher reimbursement rate than IV-E).

On a motion by Hope, seconded by Heydinger, the Board unanimously accepted the February 2025 Final Finance report.

### **Finance Committee Report**

No report at this time.

### **Personnel Committee Report**

No report at this time.

### **Services and Program Report**

No report at this time.

## **BILLS**

**Payment of Agency Bills** - On a motion by Snay, seconded by Stentz, the Board unanimously approved payment by signature of the Agency bills.

## **ADJOURNMENT**

On a motion by Hope, seconded by Snay, the Board moved to adjourn the meeting at 4:00 p.m.

Respectfully Submitted:

Nicole Blakley, RCCS Board Chair

Amy Hackedorn, Recording Secretary