

RECORD OF PROCEEDINGS

Date of Meeting: March 13, 2023

Members Present: Chair Pat Heydinger, Vice Chair Nicole Blakley, Secretary Jim Nicholson, Bill Hope, Bennie Allen-Stanford, Mary Stentz

Members Excused: Treasurer Jason Murray, Judy Forney

Members Absent:

Others Present: Nikki Harless, Nicole Foulks, Kevin Goshe, Sarah Soliday, La'Shaun Reuer, Recording Secretary Marsha Coleman

Others Absent: Recording Secretary Amy Hackedorn

The regular monthly Board meeting was held on Monday, March 13, 2023, in the Board Conference Room at Richland County Children Services. Heydinger called the meeting to order at 3:30 p.m. of Board members present and representing a quorum.

AGENDA

Heydinger stated that there is need to add an Executive Session to the agenda after payment of the bills.

On a motion by Hope, seconded by Stentz, the Board unanimously approved the revised agenda by all Board members in attendance.

MINUTES

The drafted minutes from the February 13, 2023, regular Board meeting inaccurately reflect Board member Mary Stentz as being absent, when she was in fact in attendance. This will be corrected.

On a motion by Nicholson, seconded by Stentz, the Board unanimously approved the February 13, 2023, regular Board meeting minutes with the aforementioned correction.

EXECUTIVE DIRECTOR'S REPORT

Harless introduced La'Shaun Reuer as the Agency's new DEI officer. Agency administrative staff and supervisors completed the first part of the Joy Channel training in the month of February, and the rest of the staff will complete this in May. The breakfast meetings with Senator Mark Romanchuk and Representative Marilyn John continue to go well. There was also some discussion around the current number of RCCS caseworkers in relation to the need based on caseload size and how this is determined.

On a motion by Allen-Stanford, seconded by Nicholson, the Board unanimously accepted the Executive Director's report.

Executive Committee Report

No report at this time. Heydinger informed the other Board members present that Scott Gatchall resigned due to job commitments. Renda Cline has stated that she may be interested in filling this position but would like more information first. Harless will speak with her further and will present her as a potential candidate to the commissioners on behalf of the board members present at this meeting.

Finance Director Report

Goshe discussed a problem we experienced recently where a check written to Save-A-Lot for gift cards was forged and cashed by someone outside of the Agency. At this time the bank and the Auditor's office are working on investigating this and holding the Agency harmless for the \$9,800 check.

February Finance Report

Goshe distributed and reported on the February 2023 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$8,240,820.37, \$660,854.00 in revenue, and \$873,776.46 in expenses with an ending balance of \$8,027,897.91. The ending fund balance reflects 59.6% or about 7.2 months of the 2023 budget.

Goshe stated that revenue for the year was 9.1% lower than budgeted at the end of February. That is normal for this time of year, as this typically lags behind the budgeted amount until we receive our first real estate tax settlement. Expenses at the end of February were 3.6% lower than budgeted. Every expense line item was lower than budgeted for the month.

On a motion by Blakley, seconded by Hope, the Board unanimously accepted the February 2023 Final Financial Report.

Finance Committee Report

No report at this time.

Personnel Committee Report

No report at this time.

Services and Program Report

No report at this time. Heydinger recognized Marsha Coleman's upcoming retirement on 3.29.2023 after more than 31 years of service to the Agency and its Board.

Levy Committee Report

No report at this time. Goshe recommended scheduling a Board Finance Committee meeting to discuss levy preparations prior to our meeting with the Commissioners regarding this subject. He will send out some potential dates and times to the Committee members. Goshe has been in contact with the attorney

in Cleveland who has helped with our levy finance preparation in the past, and they are willing to help the Agency again.

BILLS

Payment of Agency Bills - On a motion by Nicholson, seconded by Allen-Stanford, the Board unanimously approved payment by signature of the Agency bills.

Executive Session

At 4:33 p.m, Chair Heydinger recommended an Executive Session. On a motion by Blakley, seconded by Hope, the Board voted unanimously to move into Executive Session by roll call vote in order to consider matters concerning personnel. At that time, each Board member responded as follows: Blakley, “yes”; Nicholson, “yes”; Allen-Stanford, “yes”; Stentz, “yes”; Hope, “yes”; and Heydinger, “yes.” Heydinger asked Harless, Goshe, Foulks, Coleman, Reuer and Soliday to leave the meeting.

On a motion by Nicholson, seconded by Blakley, the Board voted unanimously to return to open session at 5:01 p.m. The lobby was checked, and there were no members of the public waiting to be admitted. No immediate action was necessary following the Executive Session discussion.

ADJOURNMENT

On a motion by Nicholson, seconded by Allen-Stanford, the Board moved to adjourn the meeting at 5:02 p.m.

Respectfully Submitted:

Pat Heydinger, RCCS Board Chair
Marsha Coleman, Recording Secretary