

## RECORD OF PROCEEDINGS

Date of Meeting: March 12, 2018

Members Present: Treasurer Jason Murray, Jim Kulig, Pam Siegenthaler, Pat Heydinger, Vice Chair Renee Bessick (3:38), Richard Grega (3:43)

Members Excused: Chair Deanna West-Torrence, Secretary Dr. Michelle Kowalski, Stacy Jackson-Johnson

Members Absent:

Others Present: Nikki Harless, Chris Zuercher, Kevin Goshe, Tiffany Rouse, Recording Secretary Amy Gosser

Others Absent: Patty Harrelson

The regular monthly Board meeting was held on Monday, March 12, 2018, in the Board Conference Room at Richland County Children Services. Vice Chair Bessick called the meeting to order at 3:40 p.m. of Board members present and representing a quorum.

### AGENDA

On a motion by Siegenthaler, seconded by Kulig, the Board unanimously approved the agenda by all Board members in attendance.

### MINUTES

Harless explained the new RCCS pilot program with Juvenile Court. The \$50,000 comes entirely from Agency funds and will be used to pay families to take in teenagers. Families will be paid incrementally for six months and they must start foster parent pre-service classes. Harless also passed around two cards for Board members to sign. These were requested by the Board at the February Board meeting to acknowledge the two Intake workers who had 100% compliance on their assessments in 2017 (Cindy Ogle and Amy Logan-Amelung). Siegenthaler asked if Board members will need to sign new conflict of interest forms. This will be completed at the upcoming Board meeting in April.

On a motion by Murray, seconded by Heydinger, the Board unanimously approved the February 12, 2018 Board meeting minutes.

### Executive Director's Report and Comments

Siegenthaler asked for an update on ProtectOH funding. Goshe stated that we are guaranteed funding through September 2019. They should learn more at the next

ProtectOH meeting. The federal government has approved some legislation, but it is not the same as what we have now. It may be more dependent on how many kids we have in care.

Siegenthaler asked for clarification regarding adoption subsidy negotiations. Harless explained that it can take 1-2 years for us to obtain permanent custody of a child. Discussions pertaining to adoption subsidies can be difficult conversations for the caseworkers to initiate. The foster parents/adoptive parents will no longer receive the foster care rate once the adoption is finalized, and so their funding could essentially be reduced significantly. Delays in this process prevent kids from obtaining permanency, so we try to conclude negotiations as quickly as possible.

Kulig requested an update on the union process. Fact-finding will be held this coming Friday (3/16/18) even though there is a decertification vote in the works. This is still up in the air. The information will need to go to the Commissioners for approval if a contract is reached.

On a motion by Siegenthaler, seconded by Kulig, the Board unanimously accepted the Executive Director's report.

### **Executive Committee Report**

No report at this time.

### **Finance Director Report**

#### **February Finance Report**

Goshe distributed and reported on the February 2018 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$6,618,356.58, \$626,379.19 in revenue, and \$752,758.28 in expenses with an ending balance of \$6,491,977.49. The ending fund balance reflects 61.7% or 7.4 months of the 2018 budget.

Revenue for January and February is running below where we projected, but it always does historically until the first levy payment is received in April. Expenses were about 2.2% below budget. Director of Community Outreach and Programming Tim Harless may travel to Chicago to meet with the Annie E. Casey Foundation regarding the Family First Prevention Act, and the Board requested that he report back to them regarding that meeting if he does happen to attend.

On a motion by Murray, seconded by Grega, the Board unanimously accepted the February 2018 Final Financial Report.

### **Finance Committee Report**

No report at this time. The next Finance Committee meeting will be held on Thursday, March 22<sup>nd</sup> at 11:00.

## **Levy Committee Report**

No report at this time.

## **Personnel Committee Report**

### **Personnel Manual Changes**

Zuercher explained some of the substantive changes. One major change was to bump up the voluntary separation period from two weeks to 15 business days. That is the minimum amount of time that employees now need to give in order to resign in good standing. The majority of the other proposed amendments are minor and pertain to wording changes for clarification purposes only.

On a motion by Murray, seconded by Grega, the Board unanimously accepted the changes to the Personnel Manual as recommended by the Personnel Committee.

## **Services and Program Report**

No report at this time.

## **BILLS**

**Payment of Agency Bills** - On a motion by Siegenthaler, seconded by Murray, the Board unanimously approved payment by signature of the Agency bills.

## **EXECUTIVE SESSION**

The Board did not convene an Executive Session on this date.

## **ADJOURNMENT**

On a motion by Grega, seconded by Murray, the Board moved to adjourn the meeting at 4:25 p.m.

Respectfully Submitted:

Renee Bessick, Vice Chair

Amy Gosser, Recording Secretary