

RECORD OF PROCEEDINGS

Date of Meeting: June 9, 2025

Members Present: Chair Jim Nicholson, Vice Chair Jerry Snay, Treasurer Bill Hope, Randy Pore, Pat Heydinger, Judy Forney, Fred Schuster

Members Absent: Secretary Mary Stentz, Bennie Allen

Others Present: Tara Lautzenhiser, Nicole Foulks, Drew Miller, Sarah Soliday, La'Shaun Reuer, Recording Secretary Amy Hackedorn

Others Absent:

The regular monthly Board meeting was held on Monday, June 9, 2025, in the Board Conference Room at Richland County Children Services. Chair Jim Nicholson called the meeting to order at 3:32 p.m. of Board members present and representing a quorum.

AGENDA

On a motion by Pore, seconded by Snay, the Board unanimously approved the agenda as presented by all Board members in attendance.

MINUTES

On a motion by Snay, seconded by Hope, the Board unanimously approved the May 12, 2025, regular Board meeting minutes.

EXECUTIVE DIRECTOR'S REPORT

Lautzenhiser reported on activities and meetings for the month of May. She participated in a podcast with Carl Hunnell from Richland Source regarding (among other things) our need for more foster parents and a basic overview of how the court system works for child welfare cases. Assistant Director Nicole Foulks is hosting our first ever 'Foster Fest' on Wednesday this week (6/11) for our foster children, foster parents and prospective foster parents. The Core Team started reading the book 'Sideline CEO' in the month of May to help them build additional leadership skills. Heydinger asked about the caseworker vacancies. Soliday stated that we have two new caseworkers starting and two leaving. However, she just extended an offer to two others, so hopefully this will work out. We recently had six no-shows for interviews and one who failed to disclose a felony, so this has been a struggle recently. Pore asked about the two AWOL youth. Lautzenhiser stated that we notify law enforcement and make attempts to find them, but it is unfortunately fairly common for teenagers to run away from their placement location. Typically they will either stay with friends or go back to their biological family.

On a motion by Heydinger, seconded by Pore, the Board unanimously accepted the Executive Director's report.

Executive Committee Report

No report at this time. Nicholson stated that they met prior to this meeting and discussed the bathroom remodel project and issues with our parking lot.

Finance Director Report

May Finance Report

Assistant Finance Director Drew Miller distributed and reported on the May 2025 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$8,609,286.17, \$740,874.67 in revenue, and \$1,335,720.21 in expenses with an ending balance of \$8,014,440.63. The ending fund balance reflects 54.4% or about 6.5 months of the 2025 budget.

Miller stated that total revenue was 3.0% higher than budgeted and total expenses were 3.5% lower than budgeted at the end of May. All expense lines were lower than budgeted at the end of May except for the Placement line (which was 1.2% higher than budgeted). No new contracts were signed during the month of May. Hope asked about the next meeting with the architect. Miller stated that we expect to meet with them again on Thursday this week. Lautzenhiser said that we have already picked out all of the materials, so this is moving slower than expected. Hope stated that we budgeted for this project in 2025, so we expect to finish it this year. We really need to get the blueprints so that this can move forward.

On a motion by Snay, seconded by Hope, the Board unanimously accepted the May 2025 Final Finance report.

Finance Committee Report

No report at this time.

Personnel Committee Report

No report at this time.

Services and Program Report

No report at this time.

BILLS

Payment of Agency Bills - On a motion by Heydinger, seconded by Pore, the Board unanimously approved payment by signature of the Agency bills.

ADJOURNMENT

On a motion by Snay, seconded by Hope, the Board moved to adjourn the meeting at 3:53 p.m.

Respectfully Submitted:

Jim Nicholson, RCCS Board Chair

Amy Hackedorn, Recording Secretary