

RECORD OF PROCEEDINGS

Date of Meeting: June 12, 2023

Members Present: Chair Pat Heydinger, Secretary Jim Nicholson, Bill Hope, Judy Forney, Bennie Allen-Stanford, Randy Pore

Members Excused: Vice Chair Nicole Blakley, Treasurer Jason Murray, Mary Stentz

Members Absent:

Others Present: Nikki Harless, Nicole Foulks, Kevin Goshe, Sarah Soliday, Recording Secretary Amy Hackedorn

Others Absent:

The regular monthly Board meeting was held on Monday, June 12, 2023, in the Board Conference Room at Richland County Children Services. Heydinger called the meeting to order at 3:31 p.m. of Board members present and representing a quorum.

AGENDA

On a motion by Hope, seconded by Allen-Stanford, the Board unanimously approved the proposed agenda by all Board members in attendance.

MINUTES

On a motion by Hope, seconded by Pore, the Board unanimously approved the May 8, 2023, regular Board meeting minutes as presented. *Nicholson arrived at this point in the meeting (3:36 p.m.).*

Mini-Training

RCCS Supervisor of Administrative Services Amy Hackedorn presented updated information to the Board regarding the drug testing of minors in Richland County. In 2022, the Agency conducted 230 tests on minors between 0 and 18 years of age. Of those there were 96 positive results for a 42% positive rate. So far in 2023 (January 1 – May 31) the Agency has conducted 112 tests on minors between 0 and 18 years of age. Of those there have been 55 positive results for a 49% positive rate.

EXECUTIVE DIRECTOR'S REPORT

Harless commented on her meeting with ODJFS regarding our Agency legal department. They are trying to gather information on the best set-up for PCSA's to work efficiently with the Juvenile Court system. Many other counties do not have their own legal department and subsequently receive custody of a lot more children from the court. Goshe stated that the fiscal monitors we met with in May came up with 4 areas for us to focus on over the next few years. We will have to include more staff members under the RMS system moving forward (including screeners, kinship navigators, facilitators, FSS staff and the legal

department staff). They would also like more documentation on what specifically the workers are doing on cases when they receive their RMS hits. Hope asked about the meeting with the Commissioners. Harless stated that this went well. We are now waiting on the County Auditor to give us the amount of money that will be collected from the levy, and then we will have to go back to the Commissioners with a resolution to proceed. Heydinger asked about the ASAP grant. This was \$15,000 over two years, so we won't see much of a hit once this is phased out in June. Harless stated that there are currently two casework vacancies.

On a motion by Allen-Stanford, seconded by Nicholson, the Board unanimously accepted the Executive Director's report.

Executive Committee Report

No report at this time.

Finance Director Report

May Finance Report

Goshe distributed and reported on the May 2023 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$9,986,678.30, \$508,041.89 in revenue, and \$906,909.36 in expenses with an ending balance of \$9,587,810.83. The ending fund balance reflects 71.2% or about 8.5 months of the 2023 budget.

Goshe stated that revenue for the year was 3.6% higher than budgeted at the end of May, and expenses for the year were 8.1% lower than budgeted at the end of May. There were no unexpected sources of revenue or expense during the month of May.

On a motion by Hope, seconded by Pore, the Board unanimously accepted the May 2023 Final Financial Report.

Finance Committee Report

No report at this time.

Personnel Committee Report

HR Manager Sarah Soliday presented the items that were reviewed during the Board Personnel Committee meeting on 6.6.2023 for changes to the RCCS Personnel Manual. Changes were suggested to Sections 3.4 (Telecommuting), 4.5 (Salary Administration), 7.1 (Tuition Reimbursement), 8.8 (Dress Standards), 9.1 (Complaint Procedure), 10.1 (Disciplinary Principles), and 13.15 (Client Grievances).

On a motion by Forney, seconded by Allen-Stanford, the Board unanimously accepted the suggested changes to the 2023 Personnel Manual as presented.

Services and Program Report

No report at this time. This Committee will need to meet in July to discuss data from the first 6 months of 2023.

BILLS

Payment of Agency Bills - On a motion by Nicholson, seconded by Pore, the Board unanimously approved payment by signature of the Agency bills.

ADJOURNMENT

On a motion by Nicholson, seconded by Allen-Stanford, the Board moved to adjourn the meeting at 4:25 p.m.

Respectfully Submitted:

Pat Heydinger, RCCS Board Chair
Amy Hackedorn, Recording Secretary