

## RECORD OF PROCEEDINGS

Date of Meeting: January 8, 2024

Members Present: Chair Nicole Blakley, Vice Chair Jim Nicholson, Treasurer Bill Hope, Secretary Mary Stentz (3:35 p.m.), Pat Heydinger, Randy Pore, Bennie Allen-Stanford

Members Excused: Judy Forney

Members Absent:

Others Present: Nikki Harless, Nicole Foulks, Drew Miller, Sarah Soliday, La'Shaun Reuer, Recording Secretary Amy Hackedorn

Others Absent: Kevin Goshe

The regular monthly Board meeting was held on Monday, January 8, 2024, in the Board Conference Room at Richland County Children Services. Chair Blakley called the meeting to order at 3:33 p.m. of Board members present and representing a quorum.

Blakley thanked the RCCS Board members and staff who attended the Annual Coat Giveaway at the New Store in November.

### AGENDA

On a motion by Hope, seconded by Allen-Stanford, the Board unanimously approved the proposed agenda by all Board members in attendance.

### MINUTES

On a motion by Nicholson, seconded by Pore, the Board unanimously approved the December 11, 2023, regular Board meeting minutes as presented.

### EXECUTIVE DIRECTOR'S REPORT

Harless informed the Board that Tony Vero is likely to appoint Jerry Snay to the vacant RCCS Board position. Hope expressed thanks to Coca-Cola for adopting some of our kinship families for Christmas every year. Harless informed the Board that we filled our final vacant attorney position with applicant Nadine Hauptman. She was recommended by Mansfield attorney Jodie Dees. We currently have three caseworker vacancies. Harless received four responses from agencies about the upper monetary limit that they have for contractual work. Hope stated that the Mid-Ohio Educational Service Center re-did all of their restrooms using their own maintenance staff. However, they didn't redo any plumbing. The Board Budget & Finance Committee will discuss this matter further at their next meeting.

On a motion by Allen-Stanford, seconded by Stentz, the Board unanimously accepted the Executive Director's report.

## **Executive Committee Report**

### **2024 Board Committee Members**

The RCCS Board members present selected Committee Chairs and members for 2024. As Board Chair, Blakley will serve as ex-officio for each committee. The agreed upon list is as follows:

- Budget & Finance Committee: Hope agreed to serve as Committee Chair. Pore will be a member, and Forney will be a member.
- Services & Program Committee: Nicholson agreed to serve as Committee Chair. Stentz will be a member, and Pore will be a member.
- Personnel Committee: Allen-Stanford agreed to serve as Committee Chair. Heydinger will be a member, and the newly appointed Board member (once decided) will also be a member.

On a motion by Heydinger, seconded by Nicholson, the Board unanimously approved the 2024 Board Committee lists as outlined above.

## **Finance Director Report**

### **December Finance Report**

Miller distributed and reported on the December 2023 Preliminary Financial Report regarding the revenues and expenditures. This included a beginning balance of \$9,127,429.03, \$1,100,955.85 in revenue, and \$1,265,165.25 in expenses with an ending balance of \$8,963,219.63. The ending fund balance reflects 66.6% or about 8.0 months of the 2023 budget.

Miller said that even though this is a Preliminary report he does not anticipate any changes. Revenue was 4.1% higher than budgeted and expenses were 11.6% lower than budgeted at the end of December 2023. We finished the year in the black by \$44,937.03. Since a final report is not available at this time due to lack of confirmation from the Auditor's Office, further discussion and a formal vote will be tabled until the finalized report can be reviewed at the regularly scheduled February Board meeting.

On a motion by Blakley, seconded by Nicholson, the Board unanimously agreed to postpone voting and discussion on this agenda item until the regularly scheduled February Board meeting.

## **Finance Committee Report**

No report at this time. Goshe will schedule a time and date for this committee to meet.

## **Personnel Committee Report**

No report at this time.

## **Services and Program Report**

No report at this time. Foulks will schedule a meeting in February for the committee to review the second half data from 2023.

## **BILLS**

**Payment of Agency Bills** - On a motion by Pore, seconded by Nicholson, the Board unanimously approved payment by signature of the Agency bills.

Hope asked for an update on the terminated employee. We are still awaiting a final decision, which is anticipated to be received later this month.

## **ADJOURNMENT**

On a motion by Nicholson, seconded by Allen-Stanford, the Board moved to adjourn the meeting at 4:08 p.m.

Respectfully Submitted:

Nicole Blakley, RCCS Board Chair  
Amy Hackedorn, Recording Secretary