

RECORD OF PROCEEDINGS

Date of Meeting: July 9, 2012

Members Present: Chair Robert Konstam, Vice Chair Dean Wells, Secretary Dr. Colleen McKinney, Treasurer Dave Metzger, Ivy Amos, Jim Kulig, Jon Bell, Dave Leitenberger, Carol Payton, Dr. Michelle Kowalski, Beth Price

Members Absent: Pam Siegenthaler

Others Present: Nikki Harless, Marsha Coleman, Elayna Rizor, Mark Caudill, Carl Hunnell, Kevin Goshe, Tim Harless

Others Absent: None

The regular monthly Board meeting was held on Monday, July 9, 2012, in the Board Conference Room at Richland County Children Services Board. Chair Konstam called the meeting to order at 4:31 p.m. by roll call of Board members present.

AGENDA

There was discussion around the consent agenda, its meaning and use. A consent agenda was conveyed as a method of receiving written documentation on normal business actions and reporting. The documentation would be reviewed as one item and agreed to or the Board can discuss any item. On a motion by Price, seconded by Kulig, the finance section was suggested to be a separate item on the agenda for future meetings. The Board approved with one "no" vote.

On a motion by McKinney, seconded by Leitenberger, the Board unanimously approved the agenda as written for this meeting.

On a motion by Kulig, seconded by McKinney, the Board unanimously approved the June 11, 2012 Board meeting minutes with corrections noted by Bell.

CONSENT AGENDA

Executive Director Report – The Board recognized the medication results on foster children and Harless reported this would be followed on a semi-annual basis. Coleman is attending the Behavioral Health Steering Committee thru the Public Children Services Agency of Ohio. Updates will be posted in the Executive Director Report as they occur.

Rizor reminded Board members of the need for the disclosure statement to be completed tonight and are in the Board packets.

Executive Committee Report – Konstam asked for discussion on retiring Board members and what to do in recognition. It was agreed that the Agency would display the current Board members in the lobby and annually record this picture in an album for record. Pictures of each Board member will be taken at the August Board meeting.

There was also discussion on a gift for Nancy Joyce in recognition of years served as Board Chair. The Board would need to stay within the statutory amount of \$75. Hunnell will research the idea of having the old Children's Home picture superimposed on a picture of the current Agency.

Finance Committee Report – Dave Metzger will continue to serve as Finance Committee chair. In his absence this month, Konstam reported on outcomes from Finance Committee meeting held on July 2 at 4:30 in the Agency visitation conference room. Konstam reported on the generator discussion which the committee recommended to not go forward on purchasing a generator at this time. The Agency's Disaster Plan was distributed to each Board member which outlines procedure when there is a power outage. Harless explained what happens when the power goes out and there is no delay of services. The committee discussed Graham Auto proposal on maintenance and services which is currently being performed by Miracle Mile. The proposal received from Graham was the same as Miracle Mile with the exception of tires. The county has a current contract with Miracle Mile and reflected a 30% reduction in costs over Graham if tires are needed. The committee recommended a letter go to Graham explaining the county contract reduction and the Agency will stay with current provider (Miracle Mile) for now. The committee also began discussion on levy to become familiar with the 2014 and 2019 levys. Committee members need to be identified and discussion around renewal, replacement or consolidated will be the scenarios for discussion. Kowalski will still be the Chair of the Citizens for Children Services and committee members will include Konstam, Price and Payton. Harless will assemble the historical profiles from past levys.

Services and Program Report – Amos and Bell reported on survey development to be given to staff at the July 19 Staff meeting at the Agency at 9:00 am. The survey will include 4 questions and a cover letter to staff. Chair Konstam will also be present at the Staff meeting to introduce himself along with Amos, Kowalski, Kulig, Payton and Price. Staff will be notified prior to this meeting of the survey and encouraging dialogue. The surveys will be due on July 27 and will be collected in a box located in the Fuddy training room. If staff wants to speak with a Board committee member they will be given instructions on how to do this which would occur on August 7. The next Services and Program committee meeting will be held August 9 at 11:00 to go over the results.

Ad-Hoc Committee Report on Kinship – Kulig reported on the results and recommendations from the Ad-Hoc Kinship Committee which met June 18, 26 and 29 for the purpose of looking at the efficiency and effectiveness of the Kinship Fostering Connections program. Kulig explained the need for a one model approach to create a more efficient flow of services. This would also decrease the budget due to receiving less

money. The current lease agreement would cease effective September 30, 2012. Services would move to the clinic area which is only being used once a month and those services could be moved to Mansfield Pediatric offices. The attorney services would continue to be used as they currently are with more evaluation. The committee is asking the Board to approve the addition of a new support staff to cover kinship which will also become a “hub” for 8 other counties. This will be requested under a separate resolution. The two vacant case aid position within the Agency will be posted and interviewed for Kinship Navigators with no additional funding needed. Tim Harless was recognized for his leadership and knowledge of the program. Payton recommended the program watch for any transportation problems that may arise once the program is moved to the Agency. On a motion by Price, seconded by Bell, the Board approved the recommendations with one abstention from voting by Payton.

BILLS

Payment of Agency Bills - It was noted that Metzger came to the Agency prior to the Board meeting and reviewed the bills. On a motion by Metzger, seconded by McKinney, the Board unanimously approved payment of the Agency bills.

EXECUTIVE SESSION

At 6:08 p.m., Chair Konstam recommended going into Executive Session. On a motion by Price, seconded by McKinney, the Board voted unanimously to move into Executive Session to discuss matters of pending litigation and personnel matters by roll call vote. At that time each Board member responded as follows: Bell, “yes”; Amos, “yes”; Kowalski, “yes”; Konstam, “yes”; Leitenberger, “yes”; Payton, “yes”; Price, “yes”; Kulig, “yes”; Metzger, “yes”; McKinney, “yes”; and Wells, “yes”. The Board asked that Elayna Rizor stay for Executive Session.

On a motion from Price, seconded by Amos, the Board returned to open session at 7:40.

Resolution 07-09-12-01 whereas there will be a creation of a full time support position. On a motion from Wells, seconded by Kulig, the Board approved the resolution by roll call with one abstention from Payton.

ADJOURNMENT

On a motion by Wells, seconded by Metzger, the Board moved to adjourn the meeting at 7:40 p.m.

Respectfully Submitted:

Robert Konstam, Chair

Marsha Coleman , Recording Secretary

