

RECORD OF PROCEEDINGS

Date of Meeting: January 9, 2012

Members Present: Chair Nancy Joyce, Vice Chair Dean Wells, Secretary Dr. Colleen McKinney, Treasurer Dave Metzger, Jon Bell, Dave Leitenberger, Ivy Amos, Pam Siegenthaler, Robert Konstam, Dr. Michelle Kowalski, Beth Price, Jim Kulig

Members Absent: Carol Payton

Others Present: Randy Parker, Nikki Harless, Marsha Coleman, Elayna Rizer, Kevin Goshe, Lori Feeney, Kristina Schultz, Kevin Wharton, Carl Hunnell, Scott Basilone, Tim Harless, Attorney R. Scot Harvey

Others Absent: None

The regular monthly Board meeting was held on Monday, January 9, 2012, in the Board Conference Room at Richland County Children Services Board. Chair Joyce called the meeting to order at 4:42 p.m. Chair Joyce had all Board members and staff who were present introduce themselves.

A. OLD BUSINESS

On a motion by Amos, seconded by Siegenthaler, the Board unanimously approved the December Board minutes.

B. NEW BUSINESS

BOARD BUSINESS

2012 Board Self Assessment Collection – Chair Joyce collected the 2012 Board Self Assessments from 2011 RCCS Board members.

Board Communication – Chair Joyce sent around the old contact sheet containing Board members' names and addresses. Rizer handed out an information sheet to gather new and/or updated contact information from the Board members. Joyce explained that the contact sheet would be for Agency use only, and that the information is kept confidential. Joyce advised that sometimes County Commissioners receive calls and they may direct those calls to the Board.

Joyce explained that newsworthy information involving the Agency typically comes from Communications Supervisor Hunnell. Joyce suggested that Executive Director Parker may supply information to the Board via email in between Board meetings. Parker said that we try to notify the Board via email if there is a request from the media. The Board confirmed that email will continue to be the best way for purposes of regular communication.

Board Manual / Code of Regulations – Chair Joyce passed out updated manuals to Board members. Siegenthaler questioned where we were at with a formal policy that would allow the public to address the Board. Attorney Harvey explained that he is enhancing the current policy, and that it will have more definition behind

it.

Harvey went over the Code of Regulations. Harvey explained that the current Code refers to 11 Board members, so until the new Code is adopted, only 11 Board members will have the ability to vote. Konstam disagreed with Harvey's opinion, and asked that his objection be specifically noted in the minutes. Konstam made a motion that all appointed Board members be permitted to vote. Siegenthaler seconded that motion. Eight (8) Board members were in favor of the motion being granted; four (4) were opposed. Motion carried.

Kulig suggested that perhaps the Code of Regulations should not have specific numbers attached to it, so as to eliminate any dispute in the future. Harvey suggested that this would eliminate any further disputes. The language in Article IV, Section 6 needs to be changed to note that a quorum of the Board is as defined in the Statutes of the Ohio Revised Code (O.R.C. 5153.04). On a motion by Siegenthaler, seconded by Kulig, the board unanimously voted to amend the Code of Regulations. Attorney Harvey will make the changes and provide them in hard copy form.

2012 Board Committees – The Board reviewed the 2012 Board Committees composition. Siegenthaler question whether Metzger should be included in the Budget and Finance Committee as the Treasurer of the Board. Parker said we need to keep committee membership below 7, and that the current composition includes a composition of both more long term and newer Board members. Bell expressed that he is willing to step off of the Budget and Finance Committee because his levy assistance is free. The Budget and Finance Committee, Personnel Committee, and Services and Programs Committee meet at least quarterly. Parker suggested that the Board consider changing the meetings dates to days other than regularly scheduled Board meetings. McKinney and Price suggested that committee meetings be held from 4:30 p.m. to 6:00 p.m. on the first Monday of the month.

AGENCY BUSINESS

The Board Agenda looks different this month—separated into Board Business and Agency Business. Parker gave an overview of the Monthly Statistics document, the Communications report, and the Adoption Subsidy Report.

Monthly Statistics - Parker explained the 2011 Screening Statistics document line by line. He explained that the total investigations for 2011 exceeded the 3,000 mark. He explained the breakdown of the referral sources. He further explained what after hours is, and how that process works to allows us to operate twenty-four hours a day, seven days a week, three hundred sixty-five days a year. Price asked what screen outs meant, and Wharton and N. Harless explained that they were cases that didn't quite meet the criteria to be screened in as a report of child abuse and neglect and accepted for investigation by the Agency.

Parker explained the 2011 Substitute Care Placements document. In 2011, the Agency received 56 children in custody for the year. He explained the reasons for placements, the number of disruptions, and the fact that there were 59 children terminated from the Agency's custody. The Agency provided 16,113 days of care. The next section of the document mainly refers to Scott Basilone's program area. Parker explained the different Ongoing Services Division units. He specifically noted Court Liaison and Kinship.

Kulig asked how the Agency translates statistical information to enable the Board to do its policymaking task. Parker explained by using an example of the reduction in custody episodes to the Agency and the increase in child abuse and neglect investigations. Parker noted that temporary custody is going directly to relatives and/or significant others in lieu of going to the Agency.

Parker talked about the Bath Salt phenomenon, and how that was intertwined with drug testing done by our Agency. Kulig suggested that the Program Supervisors track trends, and Parker confirmed that they do so on

a regular basis. Konstam asked that the Program Supervisors provide the Board with written narratives in the Board packet, and indicated that anything that could be analyzed ahead of time would be helpful.

Communications Report - Hunnell noted that the Rally for the Kids is on February 11, 2012. Hunnell explained that it is a nice day for kids to get instruction from Ron Schaub.

Adoption Subsidy Report - Parker explained that the children receiving adoption subsidies had an average age of 9. Parker further noted that all 9 children who were adopted in 2011 were receiving an adoption subsidy payment. Parker reported that at the end of December 2011, there were 258 children receiving subsidies. The total subsidy cost was \$91,065.75. The Agency's responsibility was \$12,479.92, which represents 13.7% of the total payout. These figures include 229 IV-E children and 29 children receiving SAMS.

Financial Update - Goshe presented the fiscal summaries for December 2011, which included revenue of \$533,762 (\$8,717,525 for 2011). Expenditures for the month were \$1,097,880 (\$8,792,187 for 2011). The reserve balance is \$6,027.507, which is 69.9% of the annual 2011 budget. Parker explained that an independent Certified Public Accountant said that we should have a minimum of 40-50% of our total budget in our cash reserve.

Goshe explained how to read the financial report, including the color-coding of the different sections. Price inquired if we are on a fiscal year or calendar year, and Goshe confirmed that we operate under the calendar year. Kulig specifically questioned the circumstances surrounding the percentage increase on the Medicaid – Admin line. Goshe explained that Medicaid was used more in 2011 than we originally budgeted for based on changes that were made early in the year. Parker explained that three-quarters of the children in the Agency's custody are IV-E eligible, and explained that this is mainly based on there being a deprivation factor. Parker explained that we are a ProtectOHIO county, which has been cost-effective for the Agency. Konstam questioned the Total Maintenance and Equipment Expenses and noted that although we budgeted 625,000, our actual expenses for 2011 were only 29,288. Parker explained that this provides the Agency with a safety net in the event of something catastrophic happening. Parker further noted that we added 5 social workers and 1 supervisor in 2011, which is why we exceeded our budget in the Salaries line.

Parker noted that the Board elected to forego the collection of \$1 million in 2011. He noted that we did receive approximately \$925,000 in unanticipated one-time payments in 2011 that we will not be receiving in 2012, which allowed us to basically break even.

C. BILLS

Payment of Agency Bills- On a motion by Metzger, seconded by Wells, the Board unanimously approved the payment of the Agency bills.

D. EXECUTIVE SESSION

At 6:44 p.m., Chair Joyce recommended going into Executive Session. On a motion by Amos, seconded by McKinney, the Board voted unanimously to move into Executive Session to discuss matters of a legal and confidential nature by a roll call vote. At that time each Board member responded as follows: Amos, "yes"; Bell, "yes"; Joyce, "yes"; Konstam, "yes"; Kowalski, "yes"; Kulig, "yes"; Leitenberger, "yes"; Metzger, "yes"; McKinney, "yes"; Price, "yes"; Siegenthaler, "yes" and Wells, "yes".

The Board returned to open session at 8:50 p.m.

On a motion by Konstam, seconded by Price, the Board unanimously voted to have an information gathering session with the Family Law Committee for 90 minutes in the form of a Special Board Meeting.

On a motion by Konstam, seconded by McKinney, the Board unanimously voted to have an information gathering session with Judge Ron Spon of the Richland County Juvenile Court for 90 minutes in the form of a Special Board Meeting.

E. ADJOURNMENT

On a motion by McKinney, seconded by Metzger, the Board moved to adjourn the meeting at 9:00 p.m.

Respectfully Submitted:

_____ Nancy Joyce, Chair

_____ Kristi Schultz, Recording Secretary