

RECORD OF PROCEEDINGS

Date of Meeting: March 9, 2015

Members Present: Chair Pamela Siegenthaler, Treasurer Robert Kirkendall, Secretary Renee Bessick, Dave Leitenberger, Dr. Michelle Kowalski (4:40 pm), Stacy Jackson-Johnson, Lynn Friebel

Members Absent: Vice Chair Jim Kulig (excused), Attorney Jason Murray (excused)

Others Present: Patty Harrelson, Nikki Harless, Recording Secretary Marsha Coleman, Kevin Goshe, Amy Gosser, Carl Hunnell

Others Absent:

The regular monthly Board meeting was held on Monday, March 9, 2015, in the Board Conference Room at Richland County Children Services Board. Chair Siegenthaler called the meeting to order at 4:38 p.m. of Board members present by roll call vote and representing a quorum.

On a motion by Kirkendall, seconded by Leitenberger, the Board unanimously approved the proposed agenda by all Board members in attendance.

AGENDA

On a motion by Bessick, seconded by Kirkendall, the Board unanimously approved the February 9, 2015 Board meeting minutes.

CONSENT AGENDA

Executive Director's Report and Comments

Harrelson reported on several upcoming projects, including the Organizational Climate Survey on March 11th, the Coaching Project on March 20th, and the 2014 Annual Report. Harrelson also commented on several personnel issues.

On a motion by Leitenberger, seconded by Kowalski, the Board unanimously accepted the consent agenda.

Executive Committee Report

The Executive Committee met on Monday, March 2, 2015, at 4:00 pm. A quorum was not present. The Richland County Children Services Risk Management Plan was distributed for discussion at the next Committee meeting.

Finance Director Report

Finance Report

Goshe distributed and reported on the February 2015 Preliminary Financial Report regarding the revenues and expenditures. This included a beginning balance of \$5,304,332.29, \$813,789.53 in revenue, and \$721,933.05 in expenses with an ending balance of \$5,396,188.77. The ending fund balance reflects 54.9% or 6.6 months of the 2015 budget.

Revenue was higher than expenses in February, due in part to an extra payment received for Protect Ohio.

Goshe provided information on House Bill 64. The state has been cutting back on funding for several years, and this bill will allow it to be cut even further through a reduction in Tangible Personal Property (TPP) taxes. The Board will support sending a letter from the Agency stating pertinent concerns through local representatives. Harrelson and Goshe will prepare talking points.

Acceptance of the February 2015 Financial Report was delayed until April 13, 2015, due to the fact that missing information prevented a final draft from being submitted.

Building Maintenance

Goshe reported on progress made with the dry sprinkler system project. Koorsen Fire and Security began the necessary repairs/replacements on Tuesday, March 3rd, and could be done as early as Wednesday, March 11th.

Finance Committee Report

No Report at this time. Kirkendall suggested a committee meeting be held in March and will coordinate with Goshe.

Levy Committee Report

No Report at this time

Personnel Committee Report

No Report at this time

POL 8.12 Dress Code: On a motion by Bessick, seconded by Leitenberger, the Board unanimously approved the recommendation to move the “Inappropriate Attire” section of the policy to a procedure, as this is potentially subject to frequent change.

Services and Program Report

No Report at this time. Coleman reported this committee will need to meet in April to discuss the 1st Quarter PQI report and will be coordinating with the members of this committee.

BILLS

Payment of Agency Bills - On a motion by Kirkendall, seconded by Kowalski, the Board unanimously approved payment by signature of the Agency bills.

EXECUTIVE SESSION

The Board did not convene an Executive Session on this date.

ADJOURNMENT

On a motion by Leitenberger, seconded by Jackson-Johnson, the Board moved to adjourn the meeting at 5:52 p.m.

Respectfully Submitted:

Pamela Siegenthaler, Chair

Marsha Coleman, Recording Secretary