

RECORD OF PROCEEDINGS

Date of Meeting: July 8, 2019

Members Present: Chair Deanna West-Torrence, Vice Chair Renee Bessick, Jim Kulig, Pam Siegenthaler, Rick Grega, Nicole Blakley

Members Excused: Treasurer Jason Murray, Secretary Dr. Michelle Kowalski, Pat Heydinger

Members Absent:

Others Present: Nikki Harless, Chris Zuercher, Kevin Goshe, Recording Secretary Amy Gosser, Serena Thomas

Others Absent:

The regular monthly Board meeting was held on Monday, July 8, 2019, in the Board Conference Room at Richland County Children Services. Chair West-Torrence called the meeting to order at 3:31 p.m. of Board members present and representing a quorum.

AGENDA

Siegenthaler proposed adding a line for discussion regarding the newly created ad-hoc Search Committee. The Board members on this committee have been charged with selecting a new Executive Director for RCCS. This will be added after the Services and Program Committee Report on the agenda.

On a motion by Grega, seconded by Blakley, the Board unanimously approved the amended agenda by all Board members in attendance.

NEW HIRE INTRODUCTIONS

HR Manager Chris Zuercher introduced the newest RCCS paralegal, Serena Thomas. Thomas recently moved here from Mississippi. She spent several years as a child protection caseworker in Arizona and has a Bachelor of Science degree in Paralegal Studies. The Board members present introduced themselves and welcomed Thomas to the Agency. Thomas left the meeting at this point.

MINUTES

On a motion by Siegenthaler, seconded by Kulig, the Board unanimously approved the June 10, 2019 Board meeting minutes.

INTERIM DIRECTOR'S REPORT

Interim Director's Report and Comments

Harless informed the Board that Staff Enrichment is still organizing their activities for the Staff Picnic. West-Torrence will be present along with Bessick, Kulig, Siegenthaler, and Blakley. West-Torrence will reach out to Heydinger and Murray as well.

On a motion by Grega, seconded by Bessick, the Board unanimously accepted the Interim Director's report.

Executive Committee Report

No report at this time.

Finance Director Report

June Finance Report

Goshe distributed and reported on the June 2019 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$6,951,744.00, \$1,002,302.78 in revenue, and \$853,802.32 in expenses with an ending balance of \$7,100,244.46. The ending fund balance reflects 66.2% or 7.9 months of the 2019 budget.

Looking at revenue, as of the halfway point in the year we were 4.5% higher than budgeted. We received our first homestead & rollback tax reimbursement, and another payment of approximately the same amount is expected to arrive in November. We will still receive a Protect Ohio payment in July, August and September of this year. After that we will go back to a traditional IV-E reimbursement structure. We already reduced the 2019 budget in anticipation of this funding source being eliminated. ODJFS is going to try to give us January's State Child Protection Allocation (SCPA) payment in October (along with October's payment) to help cushion our finances due to the lag time in getting the first quarterly reimbursement payment.

Expenses six months through the year were running 3.8% lower than budgeted. Grega asked why some of the expense lines are lower than budgeted. Purchased Services is lower than budgeted because we haven't issued the contracts yet that we anticipated when we prepared the budget. The Intensive Foster Care Services line is up due to the fact that more children have significant needs that require higher levels of care.

On a motion by Siegenthaler, seconded by Blakley, the Board unanimously accepted the June 2019 Final Financial Report.

Finance Committee Report

No report at this time.

Levy Committee Report

No report at this time.

Personnel Committee Report

No report at this time.

Services and Program Report

No report at this time.

Search Committee Report

Zuercher proposed 11:00 on 7.18.19 for the first Search Committee meeting, and all of the Search Committee members agreed to that date and time. The Committee members present at the first meeting will be West-Torrence, Bessick, Kulig, and Blakley. Zuercher sent out the Executive Director job description to Board members a few weeks ago. Language will need added to the job posting which states that pay will be commensurate with experience.

BILLS

Payment of Agency Bills - On a motion by Grega, seconded by Bessick, the Board unanimously approved payment by signature of the Agency bills.

EXECUTIVE SESSION

The Board did not convene an Executive Session on this date.

ADJOURNMENT

On a motion by Bessick, seconded by Blakley, the Board moved to adjourn the meeting at 4:05 p.m.

Respectfully Submitted:

Deanna West-Torrence, Chair

Amy Gosser, Recording Secretary