

RECORD OF PROCEEDINGS

Date of Meeting: March 11, 2019

Members Present: Chair Deanna West-Torrence, Vice Chair Renee Bessick, Jim Kulig, Pam Siegenthaler, Rick Grega, Pat Heydinger

Members Excused: Secretary Dr. Michelle Kowalski, Treasurer Jason Murray

Members Absent:

Others Present: Patty Harrelson, Chris Zuercher, Kevin Goshe, Recording Secretary Amy Gosser

Others Absent:

The regular monthly Board meeting was held on Monday, March 11, 2019, in the Board Conference Room at Richland County Children Services. Chair West-Torrence called the meeting to order at 3:33 p.m. of Board members present and representing a quorum.

AGENDA

Harrelson is going to delay the CPOE 11 overview until the April Board meeting for the mini-training in order to allow time for an Executive Session this month. The agenda was revised to reflect the removal of the mini-training and the addition of an Executive Session.

On a motion by Siegenthaler, seconded by Kulig, the Board unanimously approved the revised agenda as proposed by all Board members in attendance.

MINUTES

Kulig formally apologized to Marsha Coleman and the full Board for his misstatements last month during the Board meeting.

On a motion by Kulig, seconded by Heydinger, the Board unanimously approved the February 11, 2019 Board meeting minutes.

EXECUTIVE DIRECTOR'S REPORT

Executive Director's Report and Comments

Harrelson explained Time Clock Plus to the Board. The county is moving to an electronic time clock system, and so we are as well. Job & Family Services, the Sheriff's office, Juvenile Court, the Health Department and others have moved in that direction already. We are going to do a test run starting next Thursday that involves using the paper version along with the electronic version, and then will go live (paperless) the following pay period.

Ohio is the last state in the United States to label children aged 16-17 as prostitutes and not victims of human trafficking. There is a bill currently in the works to change this.

On a motion by Siegenthaler, seconded by Bessick, the Board unanimously accepted the Executive Director's report.

Executive Committee Report

Board Member Resignation

Harrelson stated that she received a letter of resignation from Board member Stacy Jackson-Johnson effective March 1, 2019. Following Harrelson's reading of the letter, the Board members present accepted Jackson-Johnson's resignation with regret. A plaque will be ordered to commemorate her service.

On a motion by Siegenthaler, seconded by Grega, the Board unanimously accepted the resignation of former member Stacy Jackson-Johnson.

EXECUTIVE SESSION

At 3:55 p.m., Chair West-Torrence recommended an Executive Session. On a motion by Grega, seconded by Siegenthaler, the Board voted unanimously to move into Executive Session by roll call vote in order to confer with an attorney for the public body concerning a dispute involving the public body that is the subject of pending or imminent court action. At that time, each Board member responded as follows: Kulig, "yes"; Siegenthaler, "yes"; Grega, "yes"; Bessick, "yes"; West-Torrence, "yes"; and Heydinger, "yes." The Board asked Harrelson, Goshe, Zuercher, and Gosser to stay.

On a motion by Siegenthaler, seconded by Bessick, the Board voted unanimously to return to open session at 4:31 p.m. No action was taken.

Zuercher left the meeting at this point.

Finance Director Report

February Finance Report

Goshe distributed and reported on the February 2019 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$6,720,397.11, \$502,292.11 in revenue, and \$778,600.12 in expenses with an ending balance of \$6,444,089.10. The ending fund balance reflects 60.1% or 7.2 months of the 2019 budget.

We received a slightly higher than normal Protect OH capitation payment due to the control group performing worse than anticipated. Expenses were 2.3% lower than budgeted at the end of February.

On a motion by Siegenthaler, seconded by Grega, the Board unanimously accepted the February 2019 Final Financial Report.

Finance Committee Report

Recommendation Regarding Purchase of Vehicles

Heydinger stated that the Finance Committee met last week to discuss bids for the purchase of six new 2019 compact sedans. Only one entity (Graham Automall) submitted a bid, but the vehicle they offered (Chevy Sonic) does not meet the size specifications spelled out in our Invitation to Bid (ITB). There is also a state contract available, through which we could purchase Chevy Malibus for \$16,808.74. Goshe reached out to Graham to see if they could provide Chevy Malibus identical to those on the state contract for a lower price than the state contract, and they politely declined because they could not beat that price. Therefore, the Finance Committee recommends rejecting as non-responsive all bids obtained through the Invitation to Bid (ITB) that was sent out, and instead purchase vehicles under the state contract pricing structure from the designated state vendor.

On a motion by Heydinger, seconded by Grega, the Board unanimously accepted the recommendation of the Finance Committee to reject the bids obtained through the ITB and go with the state contract instead.

Review/ Discuss Vehicles Being Replaced

All of our vehicles are considered County property even though they were purchased by the Agency. The Board of Commissioners could choose to repurpose our older vehicles by giving them to another county department when we are done with them, although traditionally they have allowed us to sell the vehicles on www.govdeals.com. The Finance Committee recommends granting Goshe the authority to list the vehicles being replaced on www.govdeals.com in the event that the Commissioners do not elect to repurpose them.

On a motion by Bessick, seconded by Siegenthaler, the Board unanimously accepted the recommendation of the Finance Committee to grant Goshe the authority to sell the vehicles on www.govdeals.com if that is the will of the Commissioners.

Levy Committee Report

No report at this time.

Personnel Committee Report

No report at this time.

Services and Program Report

No report at this time.

BILLS

Payment of Agency Bills - On a motion by Grega, seconded by Kulig, the Board unanimously approved payment by signature of the Agency bills.

ADJOURNMENT

On a motion by Grega, seconded by Bessick, the Board moved to adjourn the meeting at 4:53 p.m.

Respectfully Submitted:

Deanna West-Torrence, Chair

Amy Gosser, Recording Secretary