

RECORD OF PROCEEDINGS

Date of Meeting: December 10, 2012

Members Present: Chair Robert Konstam, Vice Chair Dean Wells, Treasurer Dave Metzger, Ivy Amos, Jim Kulig, Dave Leitenberger, Carol Payton, Pam Siegenthaler, Secretary Dr. Colleen McKinney, Jon Bell, Dr. Michelle Kowalski

Members Absent: None

Others Present: Nikki Harless, Marsha Coleman, Elayna Rizor, Carl Hunnell, Kevin Goshe, Mark Keck, WMFD, Sheriff Steve Sheldon, Cathy McGlone, Shirley Fanello, 14 members of the community

Others Absent: None

The regular monthly Board meeting was held on Monday, December 10, 2012, in the Board Conference Room at the Richland County Children Services Board. Chair Konstam called the meeting to order at 4:39 p.m. by roll call of Board members present.

AGENDA

On a motion by Siegenthaler, seconded by McKinney, the Board unanimously approved the November 13, 2012, Board meeting minutes with suggested additions and revisions.

On a motion by Bell, seconded by Amos, the Board unanimously approved the agenda as written for this meeting.

C & S Life Skills Enrichment – Cathy McGlone and Shirley Fanello requested, per Agency policy, to address the Board. They distributed an information packet and spoke about the services provided to families. Their yearly budget is \$31,200, expenses are \$30,900 with a net income of \$300 for 2012. They are requesting consideration for the 2013 contract through the Youth and Family Council, which was denied by the Youth and Family Council Finance Committee since they missed the deadline. Ms. McGlone felt they were not properly contacted by the Council. There were 13 families in attendance supporting this program and a couple of members gave testimony on the program. Chair Konstam thanked them for their comments and said he would refer the matter to the Youth and Family Council Executive Director once the 2013 Agency budget was approved.

Sheriff Steve Sheldon – Sheriff Steve Sheldon requested, per Agency policy, to address the Board regarding private security and the front desk deputy. The Sheriff understood the amount of the 2012 contract would be decreased for 2013. However, the Sheriff's

Department could not afford to absorb the balance of the cost for the deputy, Sheldon said. Chair Konstam advised that the Board approves the budget and then the administration of the money would be from the Director. The Agency is working under a \$1 million deficit in 2013 and had to cut many costs. The Director would execute the budget once approved. Sheriff Sheldon advised he cannot provide the same services for less money. He also reminded the Board of what a Deputy can do versus a private security company.

CONSENT AGENDA

Director's Report – Harless responded to questions in the report regarding the Educational Consultant and the Agency's role in preparing adolescents for college. Siegenthaler recommended contacting The Ohio State University – Mansfield admissions counselor, Sheri Peterson, to see what would be available to adolescents leaving Agency care and preparing to choose a college. Siegenthaler also asked the Sterkel Project consider a street light be planned for the intersection of Sterkel and Scholl in the future.

On a motion by Bell, seconded by Kowalski, the Board unanimously approved the consent agenda as written for this meeting.

Finance Director Report – Goshe reported on the revenues and expenditures for November, which included a beginning balance of \$5,168,84.62, \$520,060.89 in revenues, and \$836,004.38 in expenses with an ending balance of \$4,852,241.13. Goshe projected ending the year with a \$5 million balance, close to what was budgeted. Salaries are up for the year due to an increase in staff. The Agency was over-budget in office and building supplies, partially due to ODJFS replacement printers using more ink. Community education expenses were explained as those funds used for TV spots, billboards, paid advertisements and special events.

On a motion by Siegenthaler, seconded by Metzger, the Board unanimously approved the budget report.

Inventory Disposal – Goshe reported on inventory to be auctioned, including computer towers, computer monitors, MIS equipment, and miscellaneous inventory, including a 7-line telephone system from the Kinship Center.

Resolution 12-10-12-01 - On a motion by Metzger, seconded by McKinney, the Board unanimously approved the inventory disposal by roll call vote.

Executive Committee Report

2013 Committee Assignments – Konstam commented that a tentative member list for 2013 committees will include 3 Board members for each committee. Committee assignments are pending 2013 Board member approval from the Commissioners.

2013 Board Self Assessment – Coleman commented on the 2013 Board Self Assessment results which were cumulative of 9 out of 11 assessments returned. There were no comments or discussion.

Reducing Recurrence of Maltreatment – Per request from the previous Board meeting, Supervisor Keck and Clinical Director Coleman presented a condensed version of the workshop they presented at the Public Children Services Agencies of Ohio Conference in October. Chair Konstam thanked the staff for their presentation, which was very informative.

Personnel Committee Report – Amos reported on the progress of the Executive Director search, which is on schedule. Interview questions, the timeline for contacting candidates, information packets, and written response questions have been completed. Interviews have been set for December 28 and December 29 at the Agency. Chair Konstam invited all Board members to be part of the interview process, but member commitment to all interviews would be necessary to keep the process consistent.

Levy Committee – Kowalski reported on the November 15 Levy Committee meeting. Discussion centered around optimal time to place the levy on the ballot, the optimal amount of millage, which still needs more information, and more discussion needed on campaign strategy. One levy expires in 2014, which means November 2013 would be the earliest to place on the ballot. Kowalski also reported on consideration of a combined levy and an amount less than 2 mills. The committee would now like to get community leader feedback.

Finance Committee Report

Budget Report and Recommendations – Metzger reported on the last combined Budget and Finance and Personnel Committee meeting. Board members were given the Scenario #4 recommendation from the Committee to consider as the 2013 Budget for approval. There was no discussion from Board members.

On a motion from Metzger, seconded by Amos, the Board unanimously approved the 2013 budget.

Services and Program – no report

AdHoc Committee Report

Data Committee – Kulig reported on the meeting held November 28, 2013 which included three recommendations. First, the Services and Program Committee will continue to review the quarterly report, which will now include a percent change column and staff comments regarding “significant” change. The Committee will present a summary of the report to the Board on a quarterly basis with any committee recommendations. Second, the Services and Program Committee will continue to review the quarterly report, which now includes staff highlighting those areas where the goals

are ahead of schedule and also explains why goals are behind in any area. The Committee will present a summary of the report to the Board on a quarterly basis with any committee recommendations. Third, the following graphs will be included in the Board's consent agenda replacing the monthly statistical report: Number of investigations Jan-Nov 2007-2012, Children removed Jan-Nov 2007-2012, Average number of children in custody Jan-Nov 2007-2012, Number of days of care Jan-Nov 2007-2012, and CFSR data for average length of stay for a child to reunification or adoption 2010-2012.

On a motion by Kulig, seconded by Metzger, the Board accepted the Data Committee's recommendations.

BILLS

Payment of Agency Bills - On a motion by Metzger, seconded by McKinney, the Board unanimously approved payment of the Agency bills.

EXECUTIVE SESSION

At 6:20 p.m., Chair Konstam recommended going into Executive Session. On a motion by Siegenthaler, seconded by McKinney, the Board voted unanimously to move into Executive Session to discuss pending litigation, disciplinary and personnel matters by roll call vote. At that time, each Board member responded as follows: Wells, "yes"; Amos, "yes"; Konstam, "yes"; Leitenberger, "yes"; Payton, "yes"; Kulig, "yes"; Metzger, "yes"; Siegenthaler, "yes"; Bell, "yes"; Kowalski "yes"; and McKinney, "yes". The Board asked Harless and Rizer stay for Executive Session.

On a motion from McKinney, seconded by Siegenthaler, the Board returned to open session at 8:05 p.m. by roll call vote.

ADJOURNMENT

On a motion by Metzger, seconded by Wells, the Board moved to adjourn the meeting at 8:05 p.m.

Respectfully Submitted:

Robert Konstam, Chair

Marsha Coleman, Recording Secretary