

RICHLAND COUNTY CHILDREN SERVICES
731 Scholl Road Mansfield, OH 44907

Leading our community in assuring the safety, well-being and permanency of children at risk of abuse and neglect.



Job Posting: FAMILY SUPPORT SPECIALIST (FULL TIME POSITION)

Date Posted: December 10, 2021 – December 27, 2021

Internal candidates follow Agency procedure

Position: FAMILY SUPPORT SPECIALIST

Available: As determined by the Agency and successful candidate

Wage: \$14.07

PRIMARY JOB RESPONSIBILITIES:

- Supervise visitations between parents/guardians, children and siblings
- Provide transportation to clients of the Agency to and from visitation, meetings and other Agency functions as required
- Maintain State and Agency confidentiality standards

MINIMUM QUALIFICATIONS:

- High school diploma
- Available to work flexible hours to meet the needs of clients
- Valid Ohio driver's license with an acceptable driving record as defined by Agency policy and personal vehicle for daily job performance
- Must be able to physically operate a motor vehicle, function both in and out of the office, including lifting to 50 pounds

WORK HOURS: Monday – Friday 8:00 AM to 4:30 PM

- This position may be required to work beyond standard Agency office hours as necessary to meet the needs of Agency clients and to complete assigned duties.

PLEASE SUBMIT THE FOLLOWING VIA EMAIL to: [RICHL PCSA HR@jfs.ohio.gov](mailto:RICHL_PCSA_HR@jfs.ohio.gov)

Or fax to: HR Manager at: 419.774.4103

- Resume
- Letter of Interest
- Required Employment Application found at: www.richlandcountychildrenservices.org

RCCS is an Equal Opportunity Employer and does not discriminate based on race, color, national origin, sex, sexual orientation, genetic information, religion, age, disability or military status in employment or the provision of services.