

RECORD OF PROCEEDINGS

- Date of Meeting: May 16, 2012
- Members Present: Chair Nancy Joyce, Vice Chair Dean Wells, Treasurer Dave Metzger, Jon Bell, Dave Leitenberger, Carol Payton, Dr. Michelle Kowalski, Beth Price, Robert Konstam, Pam Siegenthaler
- Members Absent: Secretary Dr. Colleen McKinney, Ivy Amos, and Jim Kulig
- Others Present: Nikki Harless, Marsha Coleman, Elayna Rizor, Kevin Goshe, Lori Feeney, Kristina Schultz, Kevin Wharton, Carl Hunnell, Scott Basilone, Tim Harless, Edith Gilliland, Drew Miller, Atty Scott Harvey, and Cathy Goldman.
- Others Absent: Randy Parker

The regular monthly Board meeting was held on Wednesday, May 16, 2012, at the Mansfield/Richland County Public Library, 43 West Third Street, Mansfield, Ohio due to a maintenance problem at the Richland County Children Services building. Chair Nancy Joyce called the meeting to order at 4:39 p.m. On a motion by Konstam, seconded by Siegenthaler, the Board unanimously accepted and approved the agenda as it was provided.

A. EXECUTIVE SESSION

At 4:45 p.m., Chair Joyce recommended going into Executive Session. On a motion by Konstam, seconded by Price, the Board voted unanimously to move into Executive Session to discuss matters of pending or imminent litigation and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official by a roll call vote. At that time each Board member responded as follows: Bell, "yes"; Joyce, "yes"; Kowalski, "yes"; Konstam, "yes"; Leitenberger, "yes"; Metzger, "yes"; Payton, "yes"; Price, "yes"; Siegenthaler, "yes"; and Wells, "yes".

The Board returned to open session at 6:05 p.m.

On a motion by Konstam, seconded by Price, the Board voted to place Executive Director Randy J. Parker on paid administrative leave effective today and pending further action by the Board. At that time each Board member responded as follows: Bell, "no"; Joyce, "no"; Kowalski, "yes"; Konstam, "yes"; Leitenberger, "yes"; Metzger, "no"; Payton, "yes"; Price, "yes"; Siegenthaler, "yes"; and Wells, "no". Nikki Harless will be interim Executive Director.

Chair Joyce advised the Board that she is resigning effective as of the end of this Board meeting. Vice Chair, Wells will be acting Chair until an Executive Committee Meeting

is convened. Delegation of Authority was given to Nikki Harless. Wells will work with Harless and meet on May 17 with her and Elayna Rizor.

B. OLD BUSINESS

On a motion by Metzger, seconded by Bell, the Board unanimously approved the April Board minutes, and the Personnel Committee Meeting Minutes from April 2, 2012.

C. NEW BOARD BUSINESS

National Foster Care Month Proclamation – Chair Joyce read a Proclamation in honor of the May 2012 as Foster Care Month. Richland County has 63 foster homes ranging in experience from 2 to 34 years of service.

Services and Programs Committee Report – Bell presented the minutes from the Services and Programs Committee Meeting held at the Agency on May 7, 2012 at 4:30. The committee reviewed the first quarter tactical plan outcomes.

Board Orientation – Board members completed Board Orientation on May 11, 2012 with positive feedback from review of polices, legal and finances.

D. NEW AGENCY BUSINESS

2012 PQI Plan – 1st Quarter Report – Coleman presented the 1st quarter outcomes from the 2012 PQI Plan. Price commented positively on the comparison data from 1st quarter 2011 to 2012.

Richland County Safety Council Awards –Rizor reported the Agency's receipt of the 2011 Award from the Ohio Bureau of Workers' Compensation for a 25% decrease in employee time off hours for worker's compensation.

Monthly Statistics – Wharton reported on Differential Response statistics in April. Basilone noted that the Ongoing Services Division was looking for a teenager who is almost 18 years old. He also reported on 1342 children are currently on the worker caseload which is down from 1500 children previously. Feeney noted three adoptions with six more motions pending for permanent custody. Feeney also reminded Board members of the Foster Parent recognition dinner on Friday May 18.

Communications Report - Hunnell noted the outcomes from the April Child Abuse Prevention month activities, the 72 quilts that were donated from the Lamb of God Quilt Club, the Minority Health Fair and the Wear Blue to Work event.

Adoption Subsidy Report – Miller reported that at the end of April there were 255 children receiving subsidies. The total subsidy cost was \$89,344/75. The Agency's responsibility was \$12,221.45 which represents 13.7% of the total payout. These figures include 226 IV-E children and 29 children with SAMS.

Financial Update - Miller presented the fiscal summaries for April 2012, which included revenue of \$2,885,388. Expenditures for the month were \$2,866,787. The reserve balance is \$6,046,108, which is 61.5% of the annual 2012 budget.

Personnel Actions – Rizer reported that there were five new hires for the month of April. Rizer also noted that there was one promotion from interim Supervisor 1 to Supervisor 1 position in April.

Employee Training – Rizer reported that there were five trainings in the month of April, two of which were held at the Agency.

E. BILLS

Payment of Agency Bills – On a motion by Siegenthaler, seconded by Metzger, the Board unanimously approved the payment of the Agency bills.

F. ADJOURNMENT

On a motion by Metzger, seconded by Wells, the Board moved to adjourn the meeting at 6:59 p.m.

Respectfully Submitted:

_____ Dean Wells, Acting Chair

_____ Marsha Coleman, Recording Secretary