

RECORD OF PROCEEDINGS

Date of Meeting: January 11, 2016

Members Present: Chair Renee Bessick, Vice Chair Jim Kulig, Treasurer Robert Kirkendall, Secretary Pamela Siegenthaler, Dave Leitenberger, Attorney Jason Murray, Dr. Michelle Kowalski (4:03), Stacy Jackson-Johnson (4:33)

Members Absent: Lynn Friebel

Others Present: Patty Harrelson, Kevin Goshe, Chris Zuercher, Tiffany Bird, Recording Secretary Amy Gosser

Others Absent:

The regular monthly Board meeting was held on Monday, January 11, 2016, in the Board Conference Room at Richland County Children Services. Chair Bessick called the meeting to order at 3:36 p.m. of Board members present and representing a quorum.

OPENING COMMENTS

Harrelson introduced one of the new Agency attorneys, Tiffany Bird. Bird was hired on 8/6/15. The Board welcomed her to Richland County Children Services.

Bessick stated that she is honored to be placed in the 2016 Chair position, and she is excited to collaborate with everyone. Following her retirement this year, she has gotten an opportunity to become more involved with the Agency. Bessick especially wanted to commend everyone involved with the RCCS Christmas party. She would like 3 things from the Board for 2016:

1. She believes it is important for the Board to visibly support the Agency, and so would like members to participate in as many events as they can this year.
2. Changes were made to the Board meeting schedule to allow for better attendance. Please continue to try to encourage each other to come to meetings as well.
3. Since Bessick is new in this role, she appreciates any support she may receive from more experienced members of the Board.

AGENDA

On a motion by Kulig, seconded by Siegenthaler, the Board unanimously approved the proposed agenda by all Board members in attendance.

MINUTES

On a motion by Kirkendall, seconded by Murray, the Board unanimously approved the December 14, 2015 Board meeting minutes.

CONSENT AGENDA

Executive Director's Report and Comments

Harrelson reported on her meeting with other nearby Executive Directors regarding foster care rates. RCCS would like to increase our in-network placements, but different counties are paying different rates for the same level of care. Their goal at the PCSAO meeting on Friday will be to have the seven (7) surrounding counties put their respective foster care rates into a shared document and then reconvene in order to develop a model contract for rates. We also would like to see model outcomes from placement organizations, in order to hold them accountable for how they are helping children in our care. This is the first step in an ongoing process.

Harrelson also provided more information on the Agency's involvement with the Annie E. Casey Foundation. The purpose of Trauma Systems Therapy (TST) is to help our staff, kinship providers, and foster care parents understand why kids have behavioral and emotional issues. There is almost always a reason behind why children do what they do (trauma), and that knowledge helps us find better ways to work with them. Washington County, Maryland, and Richland County are the only two (2) counties in the U.S. where this pilot is currently being implemented.

Harrelson read a letter from a happy client. The Board will acknowledge the relevant caseworker next month via a "thank you" card.

On a motion by Siegenthaler, seconded by Kulig, the Board unanimously accepted the consent agenda.

Executive Committee Report

- 2016 Board Committees:
A handout detailing the 2016 Board Committees and relevant members was discussed.
- 2016 Letter of Assurance:
This is required by OAC (Ohio Administrative Code). ODJFS has accepted it and the letter is on file.

- 2016 Conflict of Interest Forms:
The Board members present completed new Conflict of Interest Disclosure Statement forms for 2016. Forms were received from Bessick, Kulig, Murray, Jackson-Johnson, Kirkendall, Siegenthaler, and Kowalski.
- Resolution 01-11-16-01: Executive Director Contract Terms:
On a motion by Kulig, seconded by Jackson-Johnson, the Board unanimously accepted Resolution 01-11-16-01 regarding changes to the Executive Director Contract Terms by roll call vote and signature.

Finance Director Report

Finance Report

Goshe distributed and reported on the December 2015 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$6,650,832.42, \$730,578.61 in revenue, and \$965,244.62 in expenses with an ending balance of \$6,416,166.41. The ending fund balance reflects 65.3% or 7.8 months of the 2015 budget.

Goshe provided information on revenue. The Agency finished 2015 with 3.9% more revenue than budgeted and received all of the expected reimbursements for the anticipated amounts. Expenditures were 4.7% lower than budgeted. Purchased Services were 88.8% higher than budgeted; this line includes the Innovation and Efficiency Grant for coaching services.

On a motion by Murray, seconded by Siegenthaler, the Board unanimously accepted the December 2015 Final Financial Report.

- Resolution 01-11-16-02: Auditor Signature Approval:
On a motion by Murray, seconded by Siegenthaler, the Board unanimously approved Resolution 01-11-16-02 regarding RCCS signature approval with the Auditor's office by roll call vote and signature.

Finance Committee Report

No report at this time. Kirkendall stated that the Committee plans on attempting some long-term planning for budgeting.

Levy Committee Report

No report at this time.

Personnel Committee Report

- Policy 10.1 (Disciplinary Authority) Change Recommendation:
The Personnel Committee recommended removing all references to MOI (Memorandum of Instruction) from the Disciplinary Authority policy since an MOI is not a type of formal discipline.

On a motion by Kowalski, seconded by Leitenberger, the Board unanimously approved the recommended changes to Policy 10.1 (Disciplinary Authority).

- Policy 5.4 (Personal Days) Change Recommendation:
The Personnel Committee recommended several changes to the Personal Days policy, including specifically when those days can be used by new hires.

On a motion by Kulig, seconded by Siegenthaler, the Board unanimously approved the recommended changes to Policy 5.4 (Personal Days).

Services and Program Report

No report at this time. There will be a Services and Program Committee meeting held on Tuesday, February 2, 2016 at 2:00 p.m. in the Board Room.

BILLS

Payment of Agency Bills - On a motion by Siegenthaler, seconded by Kirkendall, the Board unanimously approved payment by signature of the Agency bills.

EXECUTIVE SESSION

The Board did not convene an Executive Session on this date.

ADJOURNMENT

On a motion by Kirkendall, seconded by Leitenberger, the Board moved to adjourn the meeting at 5:11 p.m.

Respectfully Submitted:

Renee Bessick, Chair

Amy Gosser, Recording Secretary