

RECORD OF PROCEEDINGS

Date of Meeting: August 10, 2015

Members Present: Chair Pamela Siegenthaler, Vice Chair Jim Kulig, Treasurer Robert Kirkendall, Secretary Renee Bessick, Lynn Friebel, Jason Murray, Dr. Michelle Kowalski (4:36), Dave Leitenberger (4:44)

Members Absent: Stacy Jackson-Johnson (excused)

Others Present: Patricia Harrelson, Nikki Harless, Marsha Coleman, Kevin Goshe, Drew Miller, Carl Hunnell, Recording Secretary Amy Gosser

Others Absent:

The regular monthly Board meeting was held on Monday, August 10, 2015, in the Board Conference Room at Richland County Children Services Board. Chair Siegenthaler called the meeting to order at 4:30 p.m. of Board members present and representing a quorum.

On a motion by Kirkendall, seconded by Bessick, the Board unanimously approved the proposed agenda by all Board members in attendance.

AGENDA

On a motion by Kirkendall, seconded by Murray, the Board unanimously approved the July 13, 2015 Board meeting minutes.

MINI-TRAINING

The August mini-training pertains to the RCCS Coaching Project. This involves 5 individuals delivering 1200 hours of personalized coaching to members of Management here at the Agency. This was made possible by the Innovation and Efficiency Grant secured by Harrelson, which provides over \$229,000 total in services to RCCS, with \$120,000 specifically designated for the Coaching component. The Coaching Project is a coordinated effort that is largely targeted at Program. They are currently working on Supervision skills. Assistant Director Harless reported that everyone has enjoyed having a coach, and it has been very helpful and beneficial. Coaching is done both in person and over the phone. Around 20 employees have directly benefited. The coaches are trained in the coaching process and have signed confidentiality agreements. A final report will need

to be submitted to the State regarding what we learned and the perceived value of this project to the Agency.

MEDIA UPDATES

Hunnell handed out the new 2015-2016 school calendar, which features the best of the artwork submitted for the Agency billboard contest. Fifteen hundred copies were printed. These are being distributed at the Richland County Fair and other Agency events. The calendar printing was completely paid for since we found 12 sponsors: Richland County Job & Family Services, MH&RS Board, Playtime Dental, Youth Advocated Services (YAS), Mid-Ohio Educational Service Center, Avita Health System, Richland County 4-H, OSU-M, Catalyst, Family Life, Richland County Youth & Family Council (YFC), and Richland Public Health. This is the second year we've printed the calendar, and it has had good reception throughout the County.

Hunnell also handed out a list of recent community outreach activities. This included events in which Agency employees have recently participated, as well as upcoming events where there will be an Agency presence. Hunnell informed the Board that RCCS Board members can assist with popcorn distribution at the Richland County Fair if they wish. The Agency will be there from noon to 9 every day in Fairhaven Hall.

The Richland County Infant Mortality Task Force assisted with funding a 30-second ad spot at the movie theaters based off of our Never Shake a Child campaign. More information will be provided as it becomes available.

CONSENT AGENDA

Executive Director's Report and Comments

Harrelson reported on several Personnel changes, as well as the new Annie E. Casey Foundation (AECF) Initiative on Trauma Systems Therapy. This program is meant to help foster parents find ways to properly deal with child trauma and to help reduce changes of placement due to resulting frustrations over "bad" behavior.

The Mental Health Mapping was an initial planning meeting, with representatives present from RCCS, UMADAOP, 3C, Catalyst, and Family Life Counseling. Michelle Selinger from Minnesota was the facilitator, and everyone was very honest about issues they have had (communication issues, understanding the processes of other agencies, the proper way to make referrals, etc.). A subcommittee was formed using front-line workers from all involved organizations and agencies. They have scheduled meetings in August and September to work on some of the issues presented during the Mapping. The goal is to have a concrete plan in place when everyone reconvenes again in November.

There was also discussion of the new Child and Family Service Review Withholding and Performance-Based Visitation Incentives, which basically states that RCCS will have money taken away and that the Agency needs to obtain 95% completion rates in all 4 Visitation categories in order to get all of the money back. Employees are currently being educated regarding what options count for credit in SACWIS and how to fill out each relevant section properly.

On a motion by Murray, seconded by Kulig, the Board unanimously accepted the consent agenda.

Executive Committee Report

The Executive Committee did not meet in August. The topic of the September 8th meeting will be the Council on Accreditation (COA). (Note that the Executive Committee meeting will take place on a Tuesday in September, due to holiday observance.)

Finance Director Report

Finance Report

Goshe distributed and reported on the July 2015 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$6,544,196.69, \$151,060.11 in revenue, and \$730,716.94 in expenses with an ending balance of \$5,964,539.86. The ending fund balance reflects 60.7% or 7.3 months of the 2015 budget.

Goshe provided information on expenses. Intensive Foster Care has already used 92% of that 2015 line item in the budget. The Institutions expense will probably go up as well, as we have several teenagers going into institutions now.

On a motion by Murray, seconded by Bessick, the Board unanimously accepted the July 2015 Final Financial Report.

Finance Committee Report

The Agency is waiting for Ambry Asphalt to begin the parking lot repairs (there will be a September start date). The fire alarms will be tested at different times throughout the 3rd quarter. A date and time of Wednesday, September 23rd from 12-1 was decided upon for the next Finance Committee meeting.

Levy Committee Report

No Report at this time

Personnel Committee Report

No Report at this time

Services and Program Report

On a motion by Leitenberger, seconded by Kulig, the Board unanimously accepted the 2nd Quarter PQI Report.

BILLS

Payment of Agency Bills - On a motion by Friebel, seconded by Kowalski, the Board unanimously approved payment by signature of the Agency bills.

EXECUTIVE SESSION

The Board did not convene an Executive Session on this date.

ADJOURNMENT

On a motion by Leitenberger, seconded by Kirkendall, the Board moved to adjourn the meeting at 5:49 p.m.

Respectfully Submitted:

Pamela Siegenthaler, Chair

Amy Gosser, Recording Secretary