

RECORD OF PROCEEDINGS

- Date of Meeting: October 12, 2015
- Members Present: Chair Pamela Siegenthaler, Vice Chair Jim Kulig, Dr. Michelle Kowalski, Attorney Jason Murray, Stacey Jackson-Johnson, Dave Leitenberger (4:40)
- Members Absent: Treasurer Robert Kirkendall (excused), Secretary Renee Bessick (excused), Lynn Friebe (excused)
- Others Present: Patty Harrelson, Nikki Harless, Marsha Coleman, Kevin Goshe, Tim Harless, Chris Zuercher, Amy Gosser
- Others Absent:

The regular monthly Board meeting was held on Monday, October 12, 2015, in the Board Conference Room at Richland County Children Services Board. Chair Siegenthaler called the meeting to order at 4:30 p.m. of Board members present and representing a quorum.

AGENDA

On a motion by Murray, seconded by Kowalski, the Board unanimously approved the proposed agenda by all Board members in attendance.

MINUTES

On a motion by Kulig, seconded by Murray, the Board unanimously approved the September 14, 2015 Board meeting minutes.

MINI-TRAINING

The mini-training for the October Board meeting was presented by Tim Harless MSW, Director of Community Outreach and Programming. The topics discussed included the Fatherhood Initiative, the HOPE Project, and the TDM process.

- Fatherhood Initiative: A grant was received from the Fatherhood Initiative to help fund the Daddy Boot Camp program. This is a joint venture between us, the YMCA, and the Youth & Family Council. The program brings together new and veteran dads in an all-male environment. They talk about their experiences, discuss the bond that needs to occur between father and child, learn how to deal

- with stressful situations, learn how to change diapers, and more. They have had as many as 8 dads there at once. They also receive a book (curriculum) that they get to keep for future reference. The fathers think it is very positive experience; it is similar to a support group, where they can obtain answers to any questions that they may have in a non-judgmental atmosphere.
- HOPE Program: HOPE stands for Helping Ohio Parent Effectively. This is a pilot project that has not been completely implemented yet. The concept is to bring families back who have had positive child welfare experiences and who have had a closed case for at least 6 months. We are trying to fit this in with the FTM process, where closed-case families come back as support for families we are currently involved with in order to lend a different perspective on situations in family meetings. The Agency has met with seven (7) families so far who are interested in helping with this and who meet the criteria. They will be reimbursed for their time via gift cards and/or gas cards paid for by the grant. Harless will be giving a presentation on this program at the upcoming PCSAO conference.
 - TDM Process: The Team Decision Making (TDM) Process is centered on family engagement. This is a more intense meeting triggered by either the need to develop a safety plan, a child placement change, or an emergency/custody risk. Everyone pertaining to the case is invited (CASA, family, support personnel, school counselors, etc.). The meeting facilitators follow set steps in order to maintain model fidelity. A lot of Signs of Safety terminology is incorporated (harm statements, scaling, etc.), and it is all tied to family engagement.
 - Levy Golf Outing: Harless also provided an update regarding the recent golf outing. The total of levy funds raised was approximately \$8,000. Harless thanked the Board for their help and support.

CONSENT AGENDA

Executive Director's Report and Comments

Harrelson reported on the Spaghetti Bowl. Tickets were made available to any Board member interested in attending. This event will take place on Sunday, October 25, from 5:00-8:00; doors open at 4:30. There was also discussion regarding Board relations. Three members have terms set to expire on December 31, 2015; all three (Siegenthaler, Murray, and Kowalski) would like to be considered for reappointment. Harrelson will contact the Commissioners to receive their approval on this matter. Term limits for Board members were also discussed. Harrelson will review the County guidelines as they stand now, in addition to contacting the Commissioners to determine their stance on this subject.

On a motion by Murray, seconded by Leitenberger, the Board unanimously accepted the consent agenda.

Executive Committee Report

No Report at this time

Finance Director Report

Finance Report

Goshe distributed and reported on the September 2015 Final Financial Report regarding the revenues and expenditures. This included a beginning balance of \$7,454,421.53, \$455,653.37 in revenue, and \$779,937.62 in expenses with an ending balance of \$7,130,137.28. The ending fund balance reflects 72.5% or 8.7 months of the 2015 budget.

Goshe provided information on revenue. We are about 9% higher than budgeted right now due to levy collections in August, but revenue will be fairly light the rest of the year. Expenses are up to 6.8 million, so we are running 6.1% lower than budgeted in that area.

On a motion by Kowalski, seconded by Leitenberger, the Board unanimously accepted the September 2015 Final Financial Report.

Finance Committee Report

- Surveillance Camera Installation Recommendation:
Goshe submitted a proposal from Schmidt Security Pro for the addition of four (4) exterior security cameras, which would be installed over the entry doors by the Furry Room, by the overhead garage door, and by the two garage entry doors. This proposal came in at \$7,845.36, which is less than the \$8,000.00 budgeted for that item under capital replacements.

On a motion by Murray, seconded by Kulig, the Board unanimously approved the installation proposal by all members in attendance.

- Foster Care Rates Recommendation:
These are typically raised every other year, and were last raised in January 2015. Therefore, Goshe proposed keeping the rates at the 2015 levels.

On a motion by Murray, seconded by Kulig, the Board unanimously approved the foster care rate recommendations by all members in attendance.

- Holiday Schedule Recommendation:
Goshe proposed keeping the same holiday schedule that has been used in the past.

On a motion by Jackson-Johnson, seconded by Murray, the Board unanimously approved the 2016 holiday schedule by all members in attendance.

- Dental & Vision Insurance Recommendations:
The rates for dental insurance are set by the county and increased 4% from the 2015 rates. The rates for vision insurance are also set by the county, and 2016 will be the first year this coverage is offered to employees.

On a motion by Murray, seconded by Kowalski, the Board unanimously approved the dental and vision insurance rates by all members in attendance.

- Architect Consultation Recommendation:
There was discussion pertaining to contracting for the services of an architect regarding a potential building remodel. There are currently 13 empty cubicles (after allowing for vacant positions), and there has been a proposition to rearrange some of the Agency walls and doors in order to create additional meeting space within the building. The 4th Street site has proven to be more problematic than anticipated, and the rent will increase by \$500 in May; ultimately the goal is to move all meetings back to the main Agency building.

On a motion by Murray, seconded by Kowalski, the Board unanimously approved obtaining an architect consultation by all members in attendance.

Levy Committee Report

No Report at this time

Personnel Committee Report

No Report at this time

Services and Program Report

No Report at this time. The date of Tuesday, November 3rd, was proposed for the next meeting.

BILLS

Payment of Agency Bills - On a motion by Leitenberger, seconded by Jackson-Johnson, the Board unanimously approved payment by signature of the Agency bills.

EXECUTIVE SESSION

The Board did not convene an Executive Session on this date.

ADJOURNMENT

On a motion by Kulig, seconded by Murray, the Board moved to adjourn the meeting at 5:40 p.m.

Respectfully Submitted:

Pamela Siegenthaler, Chair

Amy Gosser, Recording Secretary