

RECORD OF PROCEEDINGS

Date of Meeting: September 10, 2012

Members Present: Chair Robert Konstam, Vice Chair Dean Wells, Secretary Dr. Colleen McKinney, Treasurer Dave Metzger, Ivy Amos, Jim Kulig, Dave Leitenberger, Carol Payton, Dr. Michelle Kowalski, Beth Price, Pam Siegenthaler

Members Absent: Jon Bell

Others Present: Nikki Harless, Marsha Coleman, Elayna Rizor, Carl Hunnell, Kevin Goshe, WMFD

Others Absent: None

The regular monthly Board meeting was held on Monday, September 10, 2012, in the Board Conference Room at Richland County Children Services Board. Chair Konstam called the meeting to order at 4:37 p.m. by roll call of Board members present.

AGENDA

On a motion by Metzger, seconded by McKinney, the Board unanimously approved the August 13, 2012 Board meeting minutes with one amendment.

On a motion by Kulig, seconded by Siegenthaler, the Board unanimously approved the agenda as written for this meeting.

CONSENT AGENDA

Director's Report – Harless answered the following questions: 150 tickets to the Richland County Fair were donated by Dean Wells. The Youth and Family Council's pooled funding of \$40,000 was the money allocated from Kinship for the summer program and has been spent. The Sterkel Estate Planning meeting was attended by the Harless and there were concerns voiced by neighbors regarding pathways in their proximity and security. Board was given more information on the Youth and Family Council which included Teresa Alt as Director and Joe Trolan is the president with Nikki Harless is the president-elect. The Council is a statutory requirement and includes MidOhio Education, city schools, Juvenile Court, RCCS, mayor, commissioners, HeadStart, Health Department, MRDD and other non-profit groups. The council looks at gaps in services for kids and families with a goal of making sure kids are served well and all kids are kept in the least restrictive environment. There is pooled funding which is voluntary and part of the Agency's budget process. Richland County Job and Family Services (RCJFS) and the Agency are the largest funders with RCJFS as the fiscal agent.

It was suggested that Harless put updates on the staff suggestion list from previous months in her monthly report.

Finance Director Report – Goshe reported on the revenues and expenditures for August with an ending balance of \$5,891,583.91. This is approximately \$136,000 lower than last year but still at 59.9% of the 2012 budget. The Board would like to know what the beginning balance was in 2011 and will look at this at the next Finance and Budget meeting.

On a motion by Price, seconded by Payton, the Board unanimously approved the budget report.

Executive Committee Report – Konstam reported on the meeting with the Prosecutor's office in August regarding the special investigator position. All police chiefs were in attendance. Konstam reported it was made clear that the agency was not creating a police officer position but there is a need for special investigator. The meeting ended cordially and all wanted collaboration and crimes against children would be reported immediately. The job description would be discussed in this meeting's Executive Session.

Konstam also mentioned the court proceedings over the past few weeks with Judge Spon. Board members applauded Konstam's response to the judge citing it was professional and clear to the concerns and the rule of law violation. Konstam's full response was also printed in the Agency's Insider weekly report to staff.

Kulig reported on progress to Patti's Park renovation. Kulig spoke with Dave Bell from Bellwood Nursery who will donate his time and some of his staff's time to the project which should be done sometime in Octobers. Dave Kracker was pleased with the proposal.

COA site visit – Coleman advised the Board the COA site visit will be Sept 24-26, 2012. There will be an entrance meeting on Monday Sept 24 at 9:00 a.m. and all Board members are invited. Immediately following this entrance meeting the COA reviewer will speak with the Board Chair, Secretary or Treasurer and two other Board members. There will be an exit conference and lunch on Wednesday September 26 starting at 11:00 and all Board members are invited to this meeting. The exit conference will give generalizations and not give any indication as to the outcome from the site visit. Siegenthaler, Konstam and Kulig will attend on Monday Sept 24 and Konstam will attend the exit meeting on Sept 26. Coleman will send out reminder and the narrative as it relates to the Board.

Serious Incident Review – Harless presented a proposal for serious incident reviews at the request of the Board. The Board requested the addition of Job and Family Services designee and recommended the committee select a chair and where the report would go and how would follow up occur. Harless would bring this proposal with amendments to the October Board meeting.

Personnel Committee Report – Amos reported on the Committee’s work on the Executive Director job description development and revisions. Rizer was commended for locating and presenting other executive director job descriptions from across the state. Rizer was asked to develop a timeline for next steps including posting and the process needed to make the deadline.

On a motion by Amos, seconded by Siegenthaler, the Board unanimously approved the revised Executive Director job description.

Levy Committee - Konstam reported on the Levy Committee meeting held in August 28. The committee will meet again on November 15. Additional information from the Auditor on other agencies running levies, property values, analysis of this election, etc. will be discussed. The Committee would like to be ready to make a recommendation by February 2013 on the timeline for the next levy. Further discussion would be needed on a combined levy and appointing a new director would need to occur first. Money for the levy is approximately at \$35,000.

Finance Committee Report – Goshe reported on the Finance Committee meeting which was held on September 5, 2012. The Committee looked at the end of the year case balance for 2012 which was estimated at \$5,070,000, but could be as high as \$5,125,000 in the amended estimate. The proposed budget will be ready by the October 1 committee meeting. The cost of living adjustment is being collected from other agencies in Richland County from the past five years. This budget will be \$1 million less from the 2011 budget.

Services and Program Report – no report due to no meetings this past month.

Ad-Hoc Data Committee Report – Kulig reported on the Data Committee meeting held August 27 at the Agency with Siegenthaler, Leitenberger, Kulig, Konstam, Harless and Coleman in attendance. Issues discussed were tasks of the committee, current data reports, what to review ongoing and what is in the consent agenda. The committee would like to keep the format simple and look at trends. Next meeting of this committee is September 13 at 3:00 at the Agency. The committee would like to make a recommendation at the October Board meeting.

Harless requested the Board reconvene the Ad-Hoc Kinship Committee to discuss the legal consideration component which was part of the original recommendation. Committee members Wells, Leitenberger, Kulig and Konstam agreed to meet on September 13 at 4:00 at the Agency.

BILLS

Payment of Agency Bills - On a motion by Metzger, seconded by McKinney, the Board unanimously approved payment of the Agency bills.

EXECUTIVE SESSION

At 6:00 p.m., Chair Konstam recommended going into Executive Session. On a motion by McKinney, seconded by Payton, the Board voted unanimously to move into Executive Session to discuss matters of pending litigation and personnel matters by roll call vote. At that time each Board member responded as follows: Wells, “yes”; Amos, “yes”; Kowalski, “yes”; Konstam, “yes”; Leitenberger, “yes”; Payton, “yes”; Price, “yes”; Kulig, “yes”; Metzger, “yes”; Siegenthaler, “yes”; and McKinney, “yes”. The Board asked that Harless and Rizer stay for Executive Session.

On a motion from Siegenthaler, seconded by McKinney, the Board returned to open session at 7:20 p.m. by roll call vote.

Resolution 9-10-12-01 with regard to the settlement agreement with Pat Ludwick. On a motion by Price, seconded by Metzger, the Board approved Resolution 9-10-12-01 with Kulig recusing himself from the vote.

ADJOURNMENT

On a motion by Price, seconded by Metzger, the Board moved to adjourn the meeting at 7:25 p.m.

Respectfully Submitted:

Robert Konstam, Chair

Marsha Coleman , Recording Secretary