

RECORD OF PROCEEDINGS

Date of Meeting: February 11, 2013

Members Present: Vice Chair Dean Wells, Treasurer Dr. Michelle Kowalski, Secretary Jim Kulig, Dave Leitenberger, Cheryl Carter, Monica Cirata, Robert Kirkendall

Members Absent: Chair Robert Konstam, Pam Siegenthaler

Others Present: Nikki Harless, Elayna Rizor, Carl Hunnell, Kevin Goshe

Others Absent: Marsha Coleman

The regular monthly Board meeting was held on Monday, February 11, 2013, in the Board Conference Room at Richland County Children Services Board. Vice Chair Wells called the meeting to order at 4:34 p.m. by roll call of Board members present.

AGENDA

On a motion by Kulig, seconded by Kirkendall, the Board unanimously approved the January 14, 2013 Board meeting minutes.

CONSENT AGENDA

Director's Report – Harless responded to questions from the Director's Report. Kulig recommended the Services and Program Committee review the COA Final Accreditation Report at their next meeting. Wells thanked Nikki Harless for keeping the Agency on an even keel during the past several months and presented her with a clock to show the Board's appreciation.

On a motion by Cirata, seconded by Leitenberger, the Board unanimously approved the consent agenda as written for this meeting.

Kinship Presentation – Upon request from January Board meeting, Tim Harless presented an overview of the Kinship program. Highlights included thank you to the Board for continuing the Kinship program after the Fostering Connections grant was not renewed. Tim provided an overview of the Protect Ohio initiative, which includes moving services to the front end and away from substitute care placements. There has been a drastic reduction of children placed in foster care due, in part, to Kinship care and additional services such as Multi-Systemic Therapy. Tim reviewed services are involved with Kinship and the staff currently involved with Kinship cases. Tim reviewed costs paid for legal services and the number of cases served by the program. Costs included

\$9,147.28 in court costs, \$18,750 for attorney fees through February 2013. Total costs are \$27,897.28 to provide service to 32 families for an average of \$871.79 per family. The workers currently have 350 active cases. Tim is also trying to arrange a conference with Judges and Magistrates throughout the state to discuss Kinship services. An overview of KGAP and KPI was presented which involves 350 Kinship families with over 400 children. The Board expressed thanks to Tim for his work.

Finance Director Report – Goshe reported on the revenues and expenditures for January, which included a beginning balance of \$4,609,784.77, \$773,618.42 in revenue, and \$621,501.82 in expenses with an ending balance of \$4,761,901.37.

On a motion by Carter, seconded by Kirkendall, the Board unanimously approved the budget report.

Executive Committee Report

2013 Board Meetings – A handout was provided to Board members for 2013 Board meetings.

2013 Board Member Information -

2013 Board Agenda – A handout was provided to Board members listing out what is on monthly Board agenda for 2013. This is to be used as a guideline for committees, as needed.

Personnel Committee Report –

OPERS Resolution – Resolution #02-01-13-01

On a motion by Kulig, seconded by Kowalski, the Board unanimously approved Resolution #02-01-13-01 regarding OPERS.

Conflict of Interest Resolution – Resolution #02-01-13-02

On a motion by Cirata, seconded by Carter, the Board unanimously approved Resolution #02-01-13-02 regarding Board member conflict of interest.

Finance Committee Report –

On a motion by Kowalski, seconded by Leitenberger, the Board unanimously approved the placement of a \$1.0 mill levy on the November 2013 ballot.

Services and Program – Kulig reported on the Services and Program Committee which met on January 30, 2013 and made the following recommendations: Approve the 2013 Tactical Plan and 2013 Tactical Plan Summary with minor modifications as presented,

and approve the 4th Quarter 2012 Performance and Quality Improvement report with minor modifications as presented. The Board thanked Coleman for condensing the reports and all of her hard work on this committee.

On a motion by Kowalski, seconded by Kulig, the Board unanimously approved the 2013 Tactical Plan.

BILLS

Payment of Agency Bills - On a motion by Kowalski, seconded by Kirkendall, the Board unanimously approved payment of the Agency bills.

On a motion by Cirata, seconded by Carter, the Board unanimously approved Resolution #02-01-13-03.

EXECUTIVE SESSION

At 6:25 p.m., Vice Chair Wells recommended going into Executive Session. On a motion by Kowalski, seconded by Leitenberger, the Board voted unanimously to move into Executive Session to discuss disciplinary and personnel matters by roll call vote. At that time, each Board member responded as follows: Wells, “yes”; Cirata, “yes”; Leitenberger, “yes”; Kirkendall, “yes”; Kulig, “yes”; Carter, “yes”; and Kowalski “yes”. The Board asked Harless and Rizer stay for Executive Session.

The Board returned to open session at 7:45 p.m.

ADJOURNMENT

On a motion by Cirata, seconded by Leitenberger, the Board moved to adjourn the meeting at 7:45 p.m.

Respectfully Submitted:

Dean Wells, Vice Chair

Kevin Goshe, Recording Secretary